City of Lone Tree Arts Commission Agenda
Wednesday, October 12th, 2016

Meeting Location: Lone Tree Arts Center Conference Room
Meeting Procedure: The Lone Tree Arts Commission meeting will be convened at 6:00 p.m.

1. Call to Order
2. Additions to the Agenda
3. Approval of the August 10th, 2016 Meeting Minutes
4. Exhibitions Update
    a. Art Expo and Opening Night Reception
5. Public Art Discussion
    a. Commissioner's Choice
    b. Art Encounters
6. Children's Programming Discussion
    a. Central City Opera In-School Performances
7. 2016 City Holiday Card
8. Staff Reports
9. Other Business
10. Adjournment

Minutes of the
Lone Tree Arts Commission Meeting

Lone Tree Arts Center
10075 Commons Street
6:00 p.m., Wednesday, August 10. 2016

1. **Call to Order**
   Vice-Chair Janice Hubbell called the meeting to order at 6:00 p.m. Arts Commissioners in attendance were Mary Hardin, Nora Pearson, Debi Haning and Kerry Jamison. Also in attendance was Ms. Courtney Ozaki Moch, Operations and Business Director for the Lone Tree Arts Center and Ms. Kathy Denzer, Administrative Assistant, Lone Tree Arts Center. Commissioner Sarah Heaton was absent.

2. **Additions to Agenda**
   Vice-Chair Hubbell asked if there were any additions to the agenda and there were no additions suggested.

3. **Approval of the June 8th, 2016 Meeting Minutes**
   Vice-Chair Hubbell asked if there should be any further discussion about the minutes from the June 8, 2016. There was no further discussion. Commissioner Jamison made a motion to approve the minutes and Commissioner Hardin seconded the motion. The approval of the minutes was put to vote and all were in favor. The minutes were unanimously approved.

4. **Arts Commission Chair and Vice-Chair Election**
   Ms. Moch suggested the Arts Commission proceed with elections. Commissioner Pearson made a motion to elect Vice Chair Hubbell as Chairman of the Arts Commission and Commissioner Haning seconded the motion. The motion was taken to vote and all in attendance were in favor and the motion passed unanimously. Chair Hubbell made a motion to elect Commissioner Hardin as Vice-Chair. The nomination was seconded by Commissioner Jamison. The motion was voted upon and passed unanimously and Vice Chair Hardin was officially elected.

   Chair Hubbell announced that Commissioner Pearson has regretfully submitted her resignation to the Arts Commission. This will be effective as of October 1, 2016. Commissioner Pearson will be moving out of state. Ms. Moch extended a sincere appreciation for Commissioner Pearson's extensive participation with the Arts Commission, the Art Encounters Committee, the Public Art Committee as well as the Interior Art Selection Committee. Commissioner Pearson also served as the voice of Lone Tree for the South Suburban Public Art Committee. Chair Hubbell expressed her appreciation for all Commissioner Pearson's support and passion for many years of service to the arts community throughout Douglas County and more specifically to Lone

Tree. Commissioner Pearson has been a leader and a strong voice in the arts community, she will be greatly missed.

Chair Hubbell stated that with Commissioner Pearson's resignation, this will leave another vacant position within the Arts Commission and questioned when that might be filled. Ms. Moch stated that it would probably not be until January, 2017 before this will occur, as with the other Commissioner's seat left vacant by previous Chair Pestana earlier this summer.

5. Exhibitions Update

Art Expo: Vice Chair Hardin talked about how fewer pieces of artwork were sold to the public from the recent Photography Show as there were only five sold. Vice Chair Hardin is concerned that there seem to be so few sales of art at the various art shows. Vice Chair Hardin asked what suggestions other might have to sell more art. There was some confusion as to exactly how many pieces of art have been sold at various shows so Ms. Moch stated she would provide more details as to exactly how many pieces of art have been sold at recent shows to the commissioners. Vice Chair Hardin also mentioned that the reception for the photo show was not well attended nor was the workshop that was scheduled. Several of the participating artists have been very vocal about this.

Chair Hubbell and Vice Chair Hardin met with Ms. Allissa Dailey, City of Lone Tree Event Manager about the upcoming Art Expo. Vice Chair Hardin reiterated that deadline for CAFÉ submittal from potential artists is August 30, 2016 and that jurying is to take place on August 31, 2016. All artwork will come to the LTAC and be hung on September 13, 2016. The actual show runs from September 14, 2016 – November 13, 2016. The opening reception is not scheduled until Saturday, September 24, 2016 from 3:00 – 5:00 p.m. Chair Hubbell felt the opening reception seems a little later this year, however it will allow more time to better coordinate the event. Best of Show is scheduled for November 14 – 28, 2016. It was discussed to possibly plan to extend Best of Show through the end of the year to accommodate the holiday time period. Currently, there are no other conflicts on the LTAC calendar. Everyone agreed that this sounded like the best plan, to extend Best of Show. Ms. Moch will re-confirm with our event department to make certain there are no other conflicts with the LTAC calendar.

Chair Hubbell raised the topic of how jurying will occur for this show. Vice Chair Hardin stated she had discussed Arts Commission guidelines on the jurying process with Ms. Dailey so that she is fully aware of the protocol. All members of the Arts Commission feel they should have more participation with selection of Best of Show. The fact that they are simply notified of those artists chosen without being allowed any say or being able to share their opinion is frustrating. Since this show is one of the major functions of the Arts Commission, everyone agreed. Discussion continued regarding sculpture pieces being included and everyone felt this was still a positive addition to the overall show. Chair Hubbell felt strongly that the members move forward on selecting

the Commissioner's Award so that Commissioner Pearson will be a part of the decision for the finalists prior to her departure. Everyone was in agreement and feels Commissioner Pearson's input is important.

Chair Hubbell brought up the discussion of CAFE. Ms. Moch mentioned we will be continuing to use CAFÉ for our art shows. Vice Chair Hardin stated there were only three or four artists who submitted last year for the Commissioners' Choice program through CAFÉ, therefore not seemingly a good way to reach out to potential artists for this particular program. Chair Hubbell also felt the cost of $35.00 per submittal is quite high for some artists. All members agreed that alternative ways to attract artists should be considered. Vice Chair Hardin will send an email to all members to review further possibilities. Chair Hubbell asked how much do we pay a juror for these efforts and Ms. Moch was unsure and will research what was paid previously.

6. **Public Art Discussion**

Interior Art Recommendation: Commissioner Haning explained that the Interior Art Selection Committee met together with Colleen Fanning, Curator for the project to determine their final selection based on three finalists. The final selection was unanimous and artist Michele Gutlove was selected as the committee's finalist recommendation. Ms. Moch introduced samples of the glass pieces that will be incorporated into the completed art piece. Ms. Moch went on to explain there will be at least forty separate glass pieces within the entire display. Ms. Moch also mentioned that the artist presented a very reasonable budget with a contingency plan along with her design work which impressed the committee.

Chair Hubbell compelled the committee to make the vote recommendation. Vice Chair Hardin made the motion and Commissioner Jamison seconded the motion. The presented artist and art piece were unanimously approved. Commissioner Haning stated Michele and her work will now be presented to the City Council Members for final approval at their upcoming Study Session. All Arts Commissioners are welcome to attend the study session when this will occur.

Ms. Moch stated that the new artwork will probably not be installed in the lobby until May of 2017. Ms. Moch explained that unfortunately, the LTAC will need to close to the public for this to occur and that the upcoming performance season will be in full swing soon and that it cannot be interrupted. Ms. Moch also stated if there is a potential window open that an earlier installation would certainly be considered.

Commissioners' Choice: Commissioner Pearson brought up the subject of the Commissioners' Choice Art Exhibition award. Commissioner Pearson felt strongly that the Commissioners' Choice award should have a different designation. Commissioner Pearson suggested the award be called the "Commissioners Award" so as to not be confused with the Commissioners' Choice art exhibit programs. Everyone seemed to be in agreement with this. Last year the Commissioners' Choice show participants were

selected from individual artists discovered by members of the Arts Commission. Ms. Moch stated that with any outside artist being brought into this program, there needs to be involvement with the LTAC as well since this program is established and supported by the City of Lone Tree. Ms. Moch also stated that the process needs to be fair, unbiased, and open to the Public to apply. Everyone understood this expanded involvement.

Ms. Moch shared with the Commission that the juror for the upcoming exhibition will be Brian DeLevie, a digital artist and is the Department Chair for the Visual Arts Department at the University of Colorado Denver. Several of his art pieces have been shown in past years both nationwide and internationally. The Commissioners were all excited to have him jurying this year.

Selection of Representative(s) for the South Suburban Public Art Committee and Douglas County Art Encounters: Commissioner Pearson stated that she hopes a member of the Arts Commission will take her place on the South Suburban Public Art Committee. Ada Anderson, a Lone Tree resident is currently on the committee. Commissioner Pearson also stated South Suburban is very supportive of the arts, it is a fun group. Three current members are term limited and their Chair has moved, so there will soon be four openings. Commissioner Haning thinks it would be beneficial for someone from Lone Tree or the Arts Commission to be on the South Suburban committee. South Suburban is the Parks and Recreation service for Lone Tree, Littleton and Highlands Ranch. Littleton has four people on the committee and Lone Tree's voice is critical on this committee. Commissioner Pearson suggested approaching Commissioner Heaton to see if she might be interested as the time commitment is not difficult. Commissioner Pearson will reach out to Commissioner Heaton. Littleton and the Lone Tree area representatives are called on each month to give art updates. South Suburban is headquartered near by and is located just off of University Blvd. Their staff is always supportive, and they vote on what art will be loaned to the local recreation centers.

Commissioner Pearson also mentioned Art Encounters will also need a new representative. This group is coordinated by Douglas County with six to seven meetings per year. Ms. Moch went on to explain that art submitted for this program is selected and each jurisdiction is given a different order of first choice selection each year. Lone Tree has the largest number of artwork displayed each year between the work displayed at the Arts Center and at The Vistas at Park Meadows. Ms. Moch stated that in addition to herself, it is important that an Arts Commissioner be designated to attend each of the meetings. Ms. Moch mentioned that meetings take place at the various jurisdiction locations and are usually scheduled during the lunch hour for convenience. If on the committee you have input in the collateral that is printed to promote the program. The LTAC works with the Steve Fletcher of the Public Works Department to install the pieces.

Ms. Moch suggested the Art Encounters and Public Art Committee representation be reviewed this coming fall. Commissioner Jamison questioned if the LTAC received

funding from SCFD for the Arts Encounters program. Ms. Moch stated that because we are now a Tier II member of SCFD that we no longer qualify to receive funding for the Arts Encounters program.

7. **Children's programming**
Ms. Moch outlined again the various Passport to Culture programs planned for the upcoming season. A detailed email was sent out to all Arts Commission members outlining the LTAC Children's Programming. There are several new programs scheduled and Commissioner Jamison commented on the great variety within the schedule this season. Commissioner Jamison mentioned she did not receive the most updated list of new Passport to Culture programs so Ms. Moch will be reviewing her current email list to make certain everyone's email addresses are correct. Ms. Moch will put together a schedule for Arts Commissioners to sign up to assist and work the upcoming Passport to Culture programs. Commissioner Jamison stated that at least two Commissioners per program would be the best number to attend. Commissioner Jamison also mentioned that schools are now back in-session and recommended that Ms. Moch wait until the following week to be in-touch with Lone Tree schools regarding the opportunity to be a part of Central City Opera's in-school programs.

8. **Staff Reports**
Ms. Moch brought up the Lone Tree Symphony Orchestra, (LTSO) and their request for additional grant funding for the coming season. The LTSO has requested an increase in funding of $2,000 for a total 2017 grant of $17,000. . Commissioner Jamison stated that it would be a good idea to request the LTSO become more involved in school outreach programming as a condition for this increased funding. This was agreed upon by everyone and Ms. Moch will share the recommendation from the Arts Commission with the City Council during upcoming budget meetings.

Regarding the Passport to Culture programming, Commissioner Jamison asked if we are bringing in more dollars due to increase in attendance for Passport programming, would City Council consider matching this figure to aid in increasing current programming. Ms. Moch stated that the budget for Passport comes from the LTAC programming budget, and it is not a part of the Arts Commission budget. Ms. Moch also shared if there are any suggestions regarding the Arts & Culture budget, please discuss with her and she will be happy to present these questions to Council.

Commissioner Pearson inquired about the amount of funds that will be allocated for Arts & Cultural programming in 2017. Ms. Moch stated that until the Lobby Interior Art Project is complete, the Mayor and Council directed staff and the Arts Commission that no further public art projects will be considered for funding. Ms. Moch stated that the money allocated for the interior art project will be spread from 2016 into 2017 to line up income with expenses. There was confusion regarding budget figures and the timing of when the 2017 budget will be finalized along with any remaining dollars for 2016 expressed by Arts Commission members. Ms. Moch explained that the process is in its

beginning stages now for the 2017 budget and that early discussions are underway with the City Manager. Ms. Moch shared with the Arts Commission that they are welcome to present suggestions and requests which she and LTAC will share with the City Manager and Council for consideration. Commissioner Pearson stated that she thinks the Arts Commission needs more input before budget figures are finally determined. Commissioner Pearson conveyed her frustration with not knowing what the budget figures are and the fact that the Arts Commission seemingly has no input as they used to. Chair Hubbell mentioned that she recalled that the Arts Commission had not seen actual budget figures in the previous year, but had instead been asked for their recommendations regarding continuation of existing programs

Ms. Moch again reiterated that the 2017 budget is currently in its preliminary stage, and stated that she would look into what the process had been for sharing budget figures with the Arts Commission in previous years. Commissioner Jamison suggested there be a review of what the Arts Commission had responsibility for previously and what their expected role in decision making is today and moving forward. Commissioner Jamison suggested that Lisa Peterson, Executive Director for LTAC be present at the next meeting since she has the institutional knowledge surrounding the budget and how the Arts Commission should be involved. It was felt that a resource from the past would be beneficial to achieve a better understanding for all. The committee determined the budget subject should be tabled until the October meeting.

9. Other Business

Chair Hubbell asked if there was any other business to discuss and there was none. The next Arts Commission meeting will take place on Wednesday, October 12, 2016 at 6:00 p.m.

10. Adjournment

Commissioner Jamison made the motion to adjourn the meeting and Commissioner Haning seconded the motion. The meeting was adjourned at 7:47 p.m.