



City of Lone Tree Youth Commission Agenda Thursday, May 29, 2014

Meeting Location: Spruce Meeting Room, Lone Tree Municipal Building, 9220 Kimmer Drive
Meeting Procedure: The Lone Tree Youth Commission and staff will hold a public meeting at 7:30 p.m. Contact the Youth Commission liaison if special arrangements are needed to attend (at least 24 hours in advance).

Meeting Agenda

1. Call to Order
2. Public Comment
3. Additions/Changes to the Agenda
4. Approval of the May 8, 2014 Meeting Minutes
5. Commissioner Reports
6. New Business
7. Unfinished Business
 - a. Internet Basics Class Update
 - a. Charity Event Planning
 - i. Sponsorship Update
 - ii. Advertising Update
 - iii. Event Job Duties Discussion
8. Staff Updates/Announcements
9. Adjourn



CITY OF LONE TREE

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MINUTES OF THE LONE TREE YOUTH COMMISSION

Held

Thursday, May 8, 2014

I. Call to Order

The meeting was called to order by Lindsay Nikolaeff, Chair at 7:39 pm. A quorum was present.

Those members present:

Lindsey Nikolaeff

Alex MacPherson

Sophia Kenny

Patrick Britti

Kate Schaffer

Caroline Hauer

Michelle Timmis

Kristen Knoll, Staff Liaison

II. Public Comment

There was no public comment.

III. Additions/Changes to the Agenda

There were no additions/changes to the agenda.

IV. Approval of the April 3 and April 17, 2014 Meeting Minutes

Commissioner Britti moved, Commissioner Schaffer seconded, to approve the Meeting Minutes. The motion passed unanimously by those members present.

V. Commissioner Reports

Commissioner Schaffer gave her report from the last City Council meeting on April 15. Commissioner MacPherson is signed up to attend the next Council meeting on May 20.

VI. New Business

- a. End of Year Planning – The Commission discussed new ideas for involvement in the community at the end of the year while Ms. Knoll is on maternity leave. Ideas included volunteering at various places such as Wellspring Community or attending other City Commission and Committee meetings.
- b. Outstanding Youth of Lone Tree Award – Applicant interviews are still taking place, so a decision has not been made. The final award presentation to City Council will be on Tuesday, May 20 at 7:00 pm.
- c. Internet Basics Class Update – Ms. Knoll explained that the library was interested in changing the class subject from “Internet Basics” to “iPad Basics” later this

summer. The Commission is open to this change and said that they would like to continue to participate as teen mentors. A new sign-up sheet for future classes was passed around.

VII. Unfinished Business

a. Charity Event Planning

- i.** Event Walk-Through at Brunswick Zone – The Commission decided to do the event walkthrough in conjunction with their June 5 meeting. The walkthrough will take place at 5pm.
- ii.** Sponsorship Update – Commissioners gave an update on their sponsorship progress. Both Gold Level sponsorship opportunities are taken. There are many more Silver and Bronze level sponsorships available.
- iii.** Business After Hours – Commissioners Britti, Kenny and Nikolaeff attended the Chamber’s Business After Hours event with Ms. Knoll and worked to solicit sponsors.
- iv.** Advertising – Event postcards were handed out and members divvied up local businesses to visit to hand out the promotional material.
- v.** Event T-Shirts – The Commission picked their top choices for event t-shirt colors and Ms. Knoll will work to get samples of the top options.
- vi.** Wellspring Tour – The Commission decided to visit Wellspring Community on Tuesday, June 17 as it’s the date that works best for a majority of the members.

VIII. Staff Updates/Announcements

- Ms. Knoll passed around the next sign-up sheet for attendance at City Council meetings through September.
- Ms. Knoll reminded the Commissioners about the importance of regular attendance at meetings.

IX. Adjourn

The meeting was adjourned at 8:55 pm.

Respectfully submitted,

Sophia Kenny, Youth Commission Secretary