



City of Lone Tree Youth Commission Agenda

Thursday, July 23, 2015

Meeting Location: Spruce Meeting Room, Lone Tree Municipal Building, 9220 Kimmer Drive
Meeting Procedure: The Lone Tree Youth Commission and staff will hold a public meeting at 7:30 p.m. Contact the Youth Commission liaison if special arrangements are needed to attend (at least 24 hours in advance).

Meeting Agenda

1. Call to Order
2. Public Comment
3. Additions/Changes to the Agenda
4. Approval of the June 4, 2015 Meeting Minutes
5. Commissioner Reports
6. New Business
7. Unfinished Business
 - a. Sensory Friendly Performance and Event Planning
8. Staff Updates/Announcements
9. Adjourn



CITY OF LONE TREE

9220 Kimmer Drive, Suite 100
Lone Tree, CO 80124
Phone: 303-708-1818
Fax: 303-225-4949

MINUTES OF THE LONE TREE YOUTH COMMISSION Held Thursday, June 4, 2015

I. Call to Order

Lindsay Nikolaeff, Chair, called the meeting to order at 7:37 p.m. A quorum was present.

Those members present:

Sophia Kenny
Patrick Britti
Kate Schaffer
Lindsey Nikolaeff
Caroline Hauer
Michelle Timmins
Kristen Knoll, Staff Liaison

Those members absent:

Alex MacPherson

II. Public Comment

There was no public comment.

III. Additions/Changes to the Agenda

Ms. Knoll added a Pedestrian Bridge Presentation to the agenda.

IV. Approval of the May 7, 2015 Meeting Minutes

Commissioner Britti moved, Commissioner Schaffer seconded, to approve the May 7, 2015 Meeting Minutes. The motion passed unanimously by those members present.

V. Commissioner Reports

The Outstanding Youth of Lone Tree Award was presented at the City Council Meeting on June 2, 2015. Commissioner MacPherson gave the Council the update. Commissioner Timmins is scheduled to attend the next meeting.

VI. New Business

[New Agenda Item] Pedestrian Bridge Presentation: Staff Liaison, Kristen Knoll, presented the new Pedestrian Bridge going up over Lincoln Avenue. The two concepts presented were the Leaf Bridge and the Arch Bridge. The Youth Commission voted and five members liked the Leaf Bridge and one liked the Arch Bridge.

- a. **Youth Commissioner Vacancy Advertising:** There are two vacancies opened at the beginning of August on the Youth Commission. Fliers were distributed for the Commissioners to hand out. Applications are due by Tuesday, June 30, 2015.
- b. **City Comprehensive Plan Review:** The Youth Commission reviewed the Lone Tree City Comprehensive Plan and its vision as well as the primary goals within the plan.

VII. Unfinished Business

- a. **Sensory Friendly Performance and Event Planning**
 - a. Ms. Knoll informed the Commissioners that Swallow Hill is unavailable to partner for the Sensory Friendly Performance, therefore entertainment is still being sought. A back-up plan is Big Bubble Circus and the Arts Center is awaiting confirmation from the performer that our event date will work.

VIII. Staff Updates/Announcements

- a. Commissioners signed up for future attendance at City Council Meetings.
- b. July meetings will shift to July 9, 2015 and July 23 due to the Independence Day holiday.

IX. Adjourn

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Sophia Kenny, Youth Commission Secretary



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MINUTES OF THE LONE TREE YOUTH COMMISSION
Held
Thursday, June 18, 2015

A quorum was not present, therefore the meeting continued as a Study Session and no meeting minutes were taken.



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MINUTES OF THE LONE TREE YOUTH COMMISSION

Held

Thursday, July 9, 2015

A quorum was not present, therefore the meeting continued as a Study Session and no meeting minutes were taken.



CITY OF LONE TREE

Lone Tree Youth Commission
Sensory Friendly Performance of Big Bubble Circus
Sunday, July 26, 2015 - 4:00 pm
Lone Tree Arts Center

AGENDA

2:30 pm	Youth Commission members arrive
2:30-3:40 pm	Youth Commission members set up
3:40-4:00 pm	Youth Commission members greet attendees
4:30 pm	Pizza Delivery
4:00-4:50 pm	PERFORMANCE: BIG BUBBLE CIRCUS
4:50-6:00 pm	Pizza party and bubble crafts
6:00-6:30 pm	Youth Commission members clean up

Event Details:

The Big Bubble Circus performance will take place in the Event Hall and the after party will be held in the small sectioned-off area attached to the Event Hall.

The Youth Commission has planned activities and food for 30 attendees and their families. All ages are welcome to attend.

The bubble crafts will be:

- Painting with bubbles
- Making art with bubble wrap

6' table for pizza, plates and napkins

Water, lemonade, cups, napkins & cookie trays

Giveaways

6' table for crafts, 2-3 chairs

Tables w/ 8 chairs for guests to eat pizza

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6' table for crafts, 2-3 chairs

Tables w/ 8 chairs for guests to eat pizza

6' table for crafts, 2-3 chairs

Tables w/ 8 chairs for guests to eat pizza

6' table for crafts, 2-3 chairs



General Event Supplies and Food

Supply List	Quantity	From	Purchased?
Round Tables	4	LTAC	N/A
Rectangular Tables	7	LTAC	N/A
Chairs	Approx. 45	LTAC	N/A
Tablecloths for round tables	4	LTAC	N/A
Tablecloths for rectangular tables	3	LTAC	N/A
Tray (for cookies)	2	LTAC	?
Plastic tablecloths	4	Kristen	
Cups	Enough for 30	LTAC	?
Plates	Enough for 30	Papa John's	
Napkins	Enough for 30	Papa John's	
Pizza	Enough for 30	Papa John's	
Water and dispenser	Enough for 30	LTAC	?
Lemonade and dispenser	Enough for 30	LTAC	?
Cookies	Enough for 30	Wellspring Community	
Camera	N/A	Kristen	N/A
Trash bags (may need extra bags as part of art supplies)	Several	LTAC	N/A

Craft Supplies

Craft List	Quantity	From	Purchased?
Paper	Bulk	Kristen	Yes
Bubbles	Bulk	Kristen	Yes
Bubble Supplies	Bulk	Kristen	Yes
Tempra Paint	Bulk	Kristen	
Paint Brushes	Bulk	Kristen	
Paper Plates	Bulk	Kristen	
Plastic Cups	Bulk	Kristen	Yes
Tape	1 roll	Kristen	N/A
Pens	8	Kristen	N/A
Markers	Bulk	Kristen	N/A
Bubblewrap	Bulk	Kristen	
Posters	4	Kristen	Yes

Straws	Bulk	Kristen	Yes
Scissors	4	Kristen	N/A
Bubble gum	Bulk	Kristen	
Paper towels	2 rolls	LTAC (?)	