



## City of Lone Tree Youth Commission Agenda Thursday, December 15, 2016

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**Meeting Location:** Spruce Meeting Room, Lone Tree Municipal Building, 9220 Kimmer Drive  
**Meeting Procedure:** The Lone Tree Youth Commission and staff will hold a public meeting at 7:30 p.m. Contact the Youth Commission liaison if special arrangements are needed to attend (at least 24 hours in advance).

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### Meeting Agenda

1. Call to Order
2. Public Comment
3. Additions/Changes to the Agenda
4. Approval of the December 1, 2016 Meeting Minutes
5. Commissioner Reports
6. New Business
  - a. Presentation from City of Lone Tree Finance Director Kristin Baumgartner on the City's Finances and Budget Process
7. Unfinished Business
  - a. Sign up to attend City Council meetings and participate in New Member Orientation
8. Staff Updates/Announcements
  - a. A New Chapter for the Old Library: Update on Reuse Plans
9. Adjourn



## CITY OF LONE TREE

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### **MINUTES OF THE LONE TREE YOUTH COMMISSION Held Thursday, December 1st, 2016**

#### **I. Call to Order**

The meeting was called to order by Kate Schaffer, Chair at 7:34 pm. A quorum was present.

Those members present:

Alex Britti  
Andres Pulido  
Kate Schaffer  
Shannel Swiader  
Nicole Trippler  
Matthew Zimmerman  
Kristen Knoll, Staff Liaison  
Torie Brazitis, Assistant to the City Manager

Those members absent:

#### **II. Public Comment**

There was no public comment.

#### **III. Additions/Changes to the Agenda**

There were additions/changes to the agenda.

#### **IV. Approval of the October 6th, 2016 Meeting Minutes**

Commissioner Swiader moved, Commissioner Pulido seconded, to approve the November 3rd, 2016 Meeting Minutes. The motion passed unanimously by those members present.

#### **V. Commissioner Reports**

Commissioner Pulido reported on his attendance at the November 11<sup>th</sup> City Council meeting. At that meeting, there was a presentation of refunding bonds for cultural facilities and recreational projects. There was also a presentation of the City of Lone Tree

2017 budget and renewal of Lone Tree Link. Commissioner Swiader is scheduled to attend the next City Council meeting on December 6<sup>th</sup>, 2016.

**VI. New Business**

- a. Team Builder/Get to Know You Activity: There was a quick team-builder activity and introductions. Commissioners were asked to tell two truths and a lie to help Mrs. Brazitis learn more about the members on the Youth Commission.
- b. Transition Planning for the Youth Commission: The Youth Commission welcomed Mrs. Brazitis. The Youth Commission was also informed that City Council would be appointing a member to fill Commissioner Fischer's at the December 6<sup>th</sup> meeting. No changes were made to the 2016-2017 schedule.
- c. Outstanding Youth of Lone Tree Award Discussion: The Youth Commission reviewed the award application and rules and agreed the process will remain the same as last year. It was discussed that it was really important to get the word out early to encourage more applicants. Possible suggestions for doing this were advertisements in Timberlines and releasing the application earlier with a sooner deadline. The Youth Commission will also take responsibility in soliciting a sponsor for the 2017 award.

**VII. Unfinished Business**

- a. 2016/2017 Field Trip and Guest Speaker Planning – Review Questions and Presentation Format for the Finance dept. Presentation: Commissioner Pulido reviewed the questions and the presentation format that Finance Director Mrs. Baumgartner will use for the Finance Department Presentation on December 15<sup>th</sup>, 2016.

**VIII. Staff Updates/Announcements**

**IX. Adjourn**

The meeting was adjourned at 8:21 pm.

Respectfully submitted,

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Andres Pulido, Youth Commission Secretary