



## City of Lone Tree Youth Commission Agenda Thursday, January 19, 2017

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**Meeting Location:** Spruce Meeting Room, Lone Tree Municipal Building, 9220 Kimmer Drive  
**Meeting Procedure:** The Lone Tree Youth Commission and staff will hold a public meeting at 7:30 p.m. Contact the Youth Commission liaison if special arrangements are needed to attend (at least 24 hours in advance).

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### Meeting Agenda

1. Call to Order
2. Public Comment
3. Additions/Changes to the Agenda
4. Approval of the January 5, 2016 Meeting Minutes
5. Commissioner Reports
6. New Business
  - a. Revised meeting plan for 2016-2017
7. Unfinished Business
  - a. Review of YC schedule at City Council
  - b. Outstanding Youth of Lone Tree Award 2017 (Kate)
    - i. Poster for Youth Award (Noelle)
  - c. Mayor Millet visit on Feb 16 (Alex/Matthew)
  - d. March 16 visit to Douglas County Detention Center (Kate/Nikki)
8. Staff Updates/Announcements
9. Adjourn



## CITY OF LONE TREE

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### **MINUTES OF THE LONE TREE YOUTH COMMISSION Held Thursday, January 5, 2017**

#### **I. Call to Order**

The meeting was called to order by Kate Schaffer, Chair at 7:33 pm. A quorum was present.

Those members present:

Andres Pulido  
Noelle Harff  
Kate Schaffer  
Shannel Swiader  
Nicole Trippler  
Kristen Knoll, Staff Liaison  
Torie Brazitis, Assistant to the City Manager

Those members absent:

Alex Britti  
Matthew Zimmerman

#### **II. Public Comment**

There was no public comment.

#### **III. Additions/Changes to the Agenda**

There were additions/changes to the agenda.

#### **IV. Approval of the December 15th, 2016 Meeting Minutes**

Commissioner Trippler moved, Commissioner Schaffer seconded, to approve the December 15th, 2016 Meeting Minutes. The motion passed unanimously by those members present.

#### **V. Commissioner Reports**

Commissioner Pulido reported on his attendance at the January 3<sup>rd</sup> City Council meeting. At that meeting, plaques were presented to recognize the service for members on commissions, boards, and committees, and City Council was presented the GFOA

Certificate of Achievement for Excellence in Financial Reporting. There was also a presentation on changes to the municipal code, the second reading of the Xcel Franchise Agreement, and a member was appointed to the Rueter-Hess Recreation Authority. Commissioner Schaffer is scheduled to attend the next City Council meeting on January 17th, 2017.

**VI. New Business**

- a. Mayor Millet visit moved to February 16 (Alex/Matthew): The 2016/2017 Youth Commission schedule was revised to reflect Mayor Millet's availability. The Youth Commission looks forward to Mayor Millet attending the February 16<sup>th</sup> meeting.
- b. Planning for February visit to Douglas County Detention Center (Kate/Nikki): After discussion over scheduling conflicts and Youth Commissioner's availability, the Douglas County Detention Center visit was moved to March 16<sup>th</sup>, 2017.
- c. Outstanding Youth of Lone Tree Award Discussion: The Youth Commission reviewed the application and minor adjustments were made including amending the timeline to be from February 1<sup>st</sup> to March 1<sup>st</sup> and revising the contact information. Commissioner Trippler proposed that we request the recommenders to provide two adjectives to describe the applicant. The Commissioners agreed unanimously on this revision, and they proceeded to discuss possible sponsors, the importance of a Press Release, and advertising including in the Timberlines magazine. Posters will be made at the January 19<sup>th</sup>, 2017 meeting date.
- d. Annual Community Service Project: Commissioner Pulido recommended that we begin the process of selecting an annual community service project. Commissioner Harff proposed a 5K summer community event in collaboration with the City of Lone Tree's summer concerts. Commissioners were excited about this idea, and Mrs. Brazitis will find a contact to come speak to the Commission about implementation.

**VII. Unfinished Business**

**VIII. Staff Updates/Announcements**

**IX. Adjourn**

The meeting was adjourned at 8:29 pm.

Respectfully submitted,

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Andres Pulido, Youth Commission Secretary