



# City of Lone Tree 2011 Annual Budget



CITY OF LONE TREE



# CITY OF LONE TREE

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**Mayor**  
James D. Gunning

**City Council**  
Harold Anderson  
Jacqueline Millet  
Susan Squyer  
Sharon Van Ramshorst



## CITY OF LONE TREE

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To the Citizens of Lone Tree and other interested parties,

Enclosed is the 2011 Budget with the included Summary of Significant Assumptions as the “Budget Message” for the City of Lone Tree. The Budget was adopted by the City Council by Resolution No. 10-43 on December 21, 2010.

The primary source of revenue for the City is sales and use tax. The City does not assess a mill levy for the collection of property taxes.

Along with projected 2011 revenue, the City enters 2011 with a fund balance adequate to continue reconstruction of streets and a number of capital outlay projects.

The Special Revenue Fund - RidgeGate properly segregates the revenue and expenditures related to RidgeGate annexed property from the City’s General Fund, as required by agreement.

The Special Revenue Fund – Arts & Cultural Activities segregates the revenue and expenditures related to the Lone Tree Arts Center from the City’s General Fund. The Lone Tree Arts Center is anticipated to open in August, 2011.

The Debt Service Fund - Arts and Cultural Facilities accounts for the activity related to the bond issuance and related sales taxes collected for repayment of the Arts and Cultural Facilities Bonds.

The Debt Service Fund - Park and Recreation Improvements accounts for the activity related to the bond issuance and related sales taxes collected for repayment of the Park and Recreation Bonds.

I, Jack Hidahl, certify that the attached is a true and accurate copy of the adopted 2011 Budget for the City of Lone Tree.

The Council and I welcome any questions or comments concerning the 2011 Budget and budget process.

Sincerely,

Jack W. L. Hidahl  
City Treasurer

## Accountant's Compilation Report

Honorable Mayor and Members of the City Council  
City of Lone Tree  
Douglas County, Colorado

We have compiled the accompanying forecasted budget of revenues, expenditures and fund balances of the City of Lone Tree for the General Fund, Special Revenue Fund – RidgeGate, Special Revenue Fund – Arts Center, Debt Service Fund – Arts and Cultural Facilities and Debt Service Fund – Park and Recreation Improvements for the year ending December 31, 2011, including the forecasted estimate of comparative information for the year ending December 31, 2010, in accordance with attestation standards established by the American Institute of Certified Public Accountants. A compilation is limited to presenting, in the form of a forecast, information that is the representation of management and does not include evaluation of the support for the assumptions underlying the forecast. We have not audited or reviewed the forecast and, accordingly, do not express an opinion or any other form of assurance about whether the accompanying budget of revenues, expenditures and fund balances or assumptions are in accordance with attestation standards generally accepted in the United States of America. Furthermore, there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report.

Management is responsible for the preparation and fair presentation of the forecast in accordance with attestation standards generally accepted in the United States of America, and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the forecast.

The actual historical information for the year 2009 is presented for comparative purposes only. Such information is taken from the audit report of the City for the year ended December 31, 2009, as prepared by Wagner Barnes, PC, dated June 28, 2010, wherein an unqualified opinion was expressed.

Management has elected to omit the summary of significant accounting policies required by the guidelines for presentation of a forecast established by the American Institute of Certified Public Accountants. If the omitted disclosures were included in the forecast, they might influence the user's conclusions about the City's results of operations for the forecasted periods. Accordingly, this forecast is not designed for those who are not informed about such matters.

We are not independent with respect to the City of Lone Tree.

*Clifton Gunderson LLP*

Greenwood Village, Colorado  
December 21, 2010

**PRINCIPAL OFFICIALS OF THE CITY OF LONE TREE, COLORADO**  
**December 31, 2010**

**CITY COUNCIL**

Mayor ..... James D. Gunning, At-Large  
Mayor Pro-Tem..... Sharon Van Ramshorst, District 2  
Council Member ..... Harold Anderson, District 1  
Council Member ..... Jacqueline Millet, District 1  
Council Member ..... Susan Squyer, District 2

**MUNICIPAL JUDGE** ..... Louis Gresh

**CITY OFFICIALS**

City Manager ..... Jack Hidahl  
Deputy City Manager..... Michelle Kivela  
Assistant City Manager..... Seth Hoffman  
City Attorney ..... Gary White  
Finance.....Christine Harwell, Director  
Public Works..... John Cotten, Director  
Community Development..... Steve Hebert, Director  
Police..... Steve Hasler, Chief  
City Clerk..... Jennifer Pettinger



## **CITY OF LONE TREE**

### **2011 BUDGET**

#### **SUMMARY OF SIGNIFICANT ASSUMPTIONS**

##### **Services Provided**

The City of Lone Tree (the City) was authorized to become incorporated by a majority of the qualified voters at a general election held on November 7, 1995. On May 5, 1998, a majority of the qualified voters adopted a Home Rule Charter thereby granting the City all powers accorded to cities by the laws of the State of Colorado. The City provides services for general government, planning and building regulation, public safety, public works, capital improvements and municipal court.

During 2000, the voters approved the annexation of a significant parcel of land for future development - RidgeGate, formerly known as Rampart Range. The annexation agreement requires separate accounting for revenue and expenditures related to the RidgeGate development in a separate Special Revenue Fund.

The City has elected to account for all revenue and expenditures related to the Lone Tree Arts Center in a separate Special Revenue Fund. The Lone Tree Arts Center is currently under construction and is anticipated to open in August 2011.

On May 6, 2008, City voters authorized the issuance of indebtedness in an amount not to exceed \$18.5 million by increasing the rate of sales and use tax levied by the City by .1875 percent to be used to finance the cost of cultural facilities. Additionally, City voters authorized indebtedness in an amount not to exceed \$12.5 million by increasing the rate of sales and use tax levied by the City by .125 percent to be used to finance various park and recreational improvements. The increase in the sales and use tax rate for both initiatives commenced on July 1, 2008. Activities related to the tax increases are accounted for separately in two separate Debt Service Funds.

The City prepares its budget on the modified accrual basis of accounting. The City's budget does not include any component units, such as the Entertainment Business Improvement District, the Lone Tree Building Authority or the Park Meadows Business Improvement District. A separate budget has been prepared for any such units.

Currently, the City contracts out its legal, finance and public works departments. City Council has determined it to be economically prudent to outsource these services rather than incur the payroll, benefit costs and related liabilities associated with maintaining permanent city employees.

The budget is in accordance with the TABOR Amendment limitations that were modified by the citizens at elections held in November 1999 and May 2008. Emergency reserves, required under TABOR, have been provided for.

# CITY OF LONE TREE

## 2011 BUDGET

### SUMMARY OF SIGNIFICANT ASSUMPTIONS

#### Revenue

##### Taxes

Sales and use tax is the primary source of revenue for the City. The City assesses a 1.8125% sales or use tax on all taxable retail transactions and a 1.8125% use tax on building construction materials (1.5% base tax, .1875% for cultural facilities, and .125% for park and recreational improvements). The City has estimated 2011 sales and use tax revenue using historical trends, current economic conditions, as well as an estimation for expected vendors based on new commercial permits.

In November 1998, the City's electorate approved a lodging and accommodations tax and an admissions and event tax. In February 2001, the City initiated a 6.0% lodging and accommodations tax to be charged on the renting and leasing of lodging accommodations for a period of sixty consecutive days or less. In November 2001, the City initiated a 4.0% admissions and event tax to be charged on each taxable transaction, as defined by City Ordinance.

##### Franchise Fees

Franchise fees are generated from a negotiated franchise license with Xcel Energy for gas and electric service in the City. This fee is based on 3.0% of gross revenue collected from customers in the City. Fees are estimated based on historical trends and new building permits issued in the prior year. Additionally, a franchise fee of 1.5% for cable service provided to City residents, not including residents within the RidgeGate development, and currently collected by Comcast, was initiated effective April 2001. A franchise fee of 5.0% for cable service provided to City residents within the RidgeGate development boundaries, and currently collected by Qwest, was initiated effective May 2005.

##### Intergovernmental Revenue

The City receives shared revenue from the State and County from several sources. In general, the State shared revenue is distributed based on the State's fiscal year which begins July 1<sup>st</sup>. A significant portion of the projected intergovernmental revenue for 2011 relates to funds anticipated to be received from Park Meadows Metropolitan District and Douglas County related to joint cooperative street improvement projects. Effective January 1, 2011, the City and Douglas County have entered into a shareback agreement that provides 75% of 0.4% of gross sales and use tax (building materials) generated within the City's boundaries (with the exception of the Park Meadows Mall), to be reimbursed to the City to be used for transportation projects. This agreement will be in effect until December 31, 2030. Additional intergovernmental revenue sources are detailed on page 15 of the 2011 Budget.

## **CITY OF LONE TREE**

### **2011 BUDGET**

#### **SUMMARY OF SIGNIFICANT ASSUMPTIONS**

##### **Revenue - Continued**

##### **Licenses, Fees and Charges**

The City experienced a significant drop in building permit and inspection fees for new construction, remodeling, and improvements of commercial and residential units due to the economic downturn that occurred in 2009. During 2010, these revenues increased but still came in significantly lower than traditional levels. For 2011, amounts in the General Fund were kept flat as the economy continues to improve, as well as construction decreases in the traditional City since that area is close to build out. The same holds true for planning and zoning fees for existing City parcels. It is anticipated that the City will see increases for these fees in the RidgeGate area in 2011 due to continued new construction and growth.

##### **Fines and Forfeitures**

Fines and forfeiture revenue are anticipated to be collected in 2011 based on the City's creation of a municipal court in 2002 and enforcement of the Municipal Code. 2011 activity levels are expected to remain consistent with those of 2010.

##### **Other**

The City anticipates collecting various other miscellaneous revenue in 2011 including interest income, fees collected from Arts and Cultural events, as well as tenant rental income received by parties leasing space in the City Hall. Additionally, capital donations are anticipated to be received in 2011 for additional improvements to the Arts Center.

##### **Lone Tree Arts Center**

The revenues listed in the Special Revenue Fund – Arts Center are associated with the operations of the Lone Tree Arts Center and include various ticket sales and fees as well as anticipated contributions and grants.

##### **Expenditures**

##### **General Government**

Estimated expenditures for City Council include stipends for the Council, travel, seminars and training, and other related expenditures. City Clerk expenditures include cost of public elections and publication costs for legal publications including ordinances and hearings, as well as salaries and benefits costs for the City Clerk. City Administration expenditures include personnel costs for certain City staff. City office consists of expenditures including supplies, equipment and furniture, IT hardware and software, phone service, as well as other expenditures related to the City Hall. Services contracted out include legal, accounting, and economic development. Estimates for these have been based on prior year's costs and adjusted for expected activity in 2011.

## **CITY OF LONE TREE**

### **2011 BUDGET**

#### **SUMMARY OF SIGNIFICANT ASSUMPTIONS**

##### **Expenditures – Continued**

Community Support includes contributions to various local groups and other community related events. Annual events include summer concerts, the Independence Day celebration, holiday lighting and City festivities. Arts and Cultural events include various events including the City's Arts Exhibition, Colorado Stage and the Lone Tree Symphony Orchestra.

##### **Municipal Court**

Municipal court expenditures are based on the City's creation of a municipal court in 2002. The City anticipates decreased legal costs in 2011 based on a renegotiation of vendor providers.

##### **Community Development**

Community Development includes planning services, costs incurred related to the City's Planning Commission, as well as other miscellaneous costs. Community Development also includes building permit and inspection, code enforcement and engineering.

##### **Police Department**

The 2011 police department budget includes payroll and related benefit expenditures for forty-four (44) sworn officers and five (5) civilian employees. The City has contracted with the Town of Parker to provide dispatch services, crime scene and analysis services as well as evidence processing and storage to the City during 2011.

##### **Public Works**

The City provides street lighting, street maintenance, snow removal, solid waste pickup for all single-family residents, and certain landscaping within the boundaries of the City.

##### **Arts and Cultural**

Arts and cultural expenditures for 2011 include construction costs related to the Lone Tree Arts Center as well as marketing, organization and website development costs that are related to opening the new facility.

##### **Parks and Recreation**

South Suburban Parks and Recreation District (SSPRD) provides the parks and recreational services for City residents. In order to enhance these services, the City has budgeted in 2011 for a cooperative participation program with SSPRD for park and trail improvements as well as other recreational programs. Additionally, the 2011 Budget reflects costs related to additional trail improvements paid from remaining bond proceeds and funds contributed by Douglas County.

## **CITY OF LONE TREE**

### **2011 BUDGET**

#### **SUMMARY OF SIGNIFICANT ASSUMPTIONS**

##### **Expenditures – Continued**

##### **Capital Outlay**

To the extent funds are available and the need is established, the 2011 Budget provides for capital outlay costs including street construction and overlay, landscaping improvements and joint traffic improvements with Douglas County and Park Meadows Metropolitan District. Heritage Hills improvement purchases relate to the acquisition of infrastructure through developer rebate programs. City office building includes various additions and modifications to the City Hall as well as the estimated lease payments and certain associated costs related to the certificates of participation issued by the Lone Tree Building Authority in January 2007. Reimbursement of sales taxes to PMBID includes the portion of sales taxes to be reimbursed to the Park Meadows Business Improvement District associated with the annexation of Park Meadows Mall. The capital outlay projects are detailed on page 20 of the 2011 Budget.

##### **Lone Tree Arts Center**

The administration, programming, marketing, education, facilities, development, one-time start up costs and contingency items listed in the Special Revenue Fund – Arts Center are all related to the operations and maintenance of the Lone Tree Arts Center.

##### **Debt Service**

Principal and interest payments are provided based on the debt amortization schedule from the Series 2008A Sales and Use Tax Revenue Bonds (Recreation Projects) as well as the Series 2009 Sales and Use Tax Revenue Bonds (Cultural Facilities Projects). The City's current debt service schedules are attached.

##### **Reserve Funds**

The City has provided for an emergency reserve equal to at least 3% of the fiscal year spending for 2011, defined under TABOR. Additionally, the City has provided for an emergency maintenance and repair reserves in 2011 as defined per the RidgeGate Annexation and Development Agreement.

##### **Debt and Leases**

On November 19, 2008, the City issued \$11,000,000 in Sales and Use Tax Revenue Bonds for park and recreational improvements. The Series 2008A Bonds are due annually in various amounts beginning December 1, 2008 through December 1, 2023, with interest rates from 3.50% to 5.25%, payable semiannually on June 1 and December 1. The Series 2008A Bonds maturing on or before December 1, 2018 are not subject to redemption prior to maturity. The Series 2008A Bonds maturing on and after December 1, 2019 are subject to redemption prior to maturity at the option of the City with no redemption premium. The principal and interest on the Series 2008A Bonds is payable solely from and secured by an irrevocable pledge of the 2008A pledged revenues which primarily consist of the revenues derived from the City's recreation sales and use tax imposed at a rate equal to .125%.

# CITY OF LONE TREE

## 2011 BUDGET

### SUMMARY OF SIGNIFICANT ASSUMPTIONS

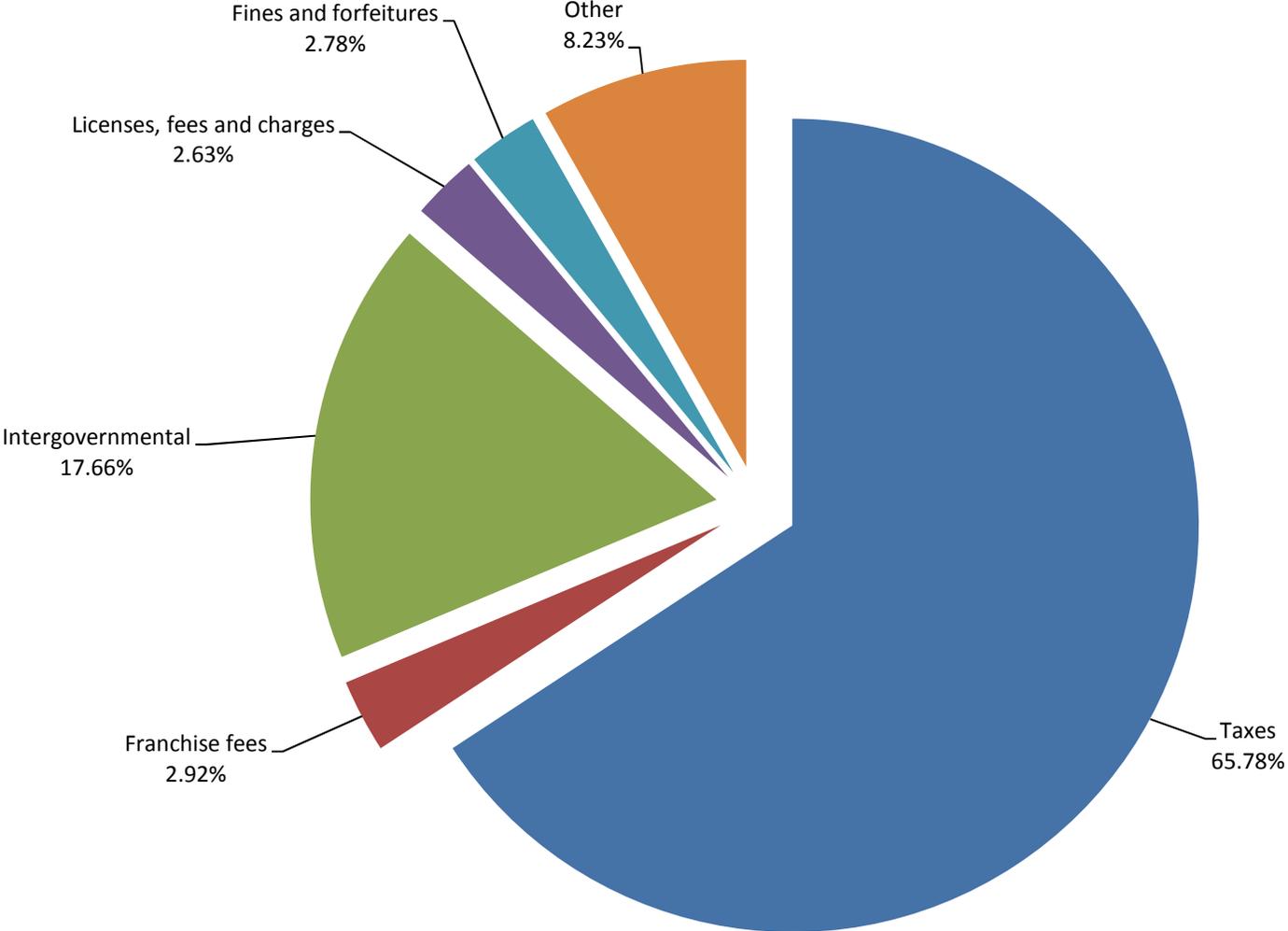
#### Debt and Leases – (Continued)

On August 11, 2009, the City issued \$16,880,000 in Sales and Use Tax Revenue Bonds for cultural facilities projects. The Series 2009 Bonds are due annually in various amounts beginning December 1, 2009 through December 1, 2023, with interest rates from 2.50% to 4.25%, payable semiannually on June 1 and December 1. The Series 2009 Bonds maturing on or before December 1, 2019 are not subject to redemption prior to maturity. The Series 2009 Bonds maturing on and after December 1, 2020 are subject to redemption prior to maturity at the option of the City with no redemption premium. The principal and interest on the Series 2009 Bonds is payable solely from and secured by an irrevocable pledge of the 2009 pledged revenues which primarily consist of the revenues derived from the City's cultural facilities sales and use tax imposed at a rate equal to .1875%.

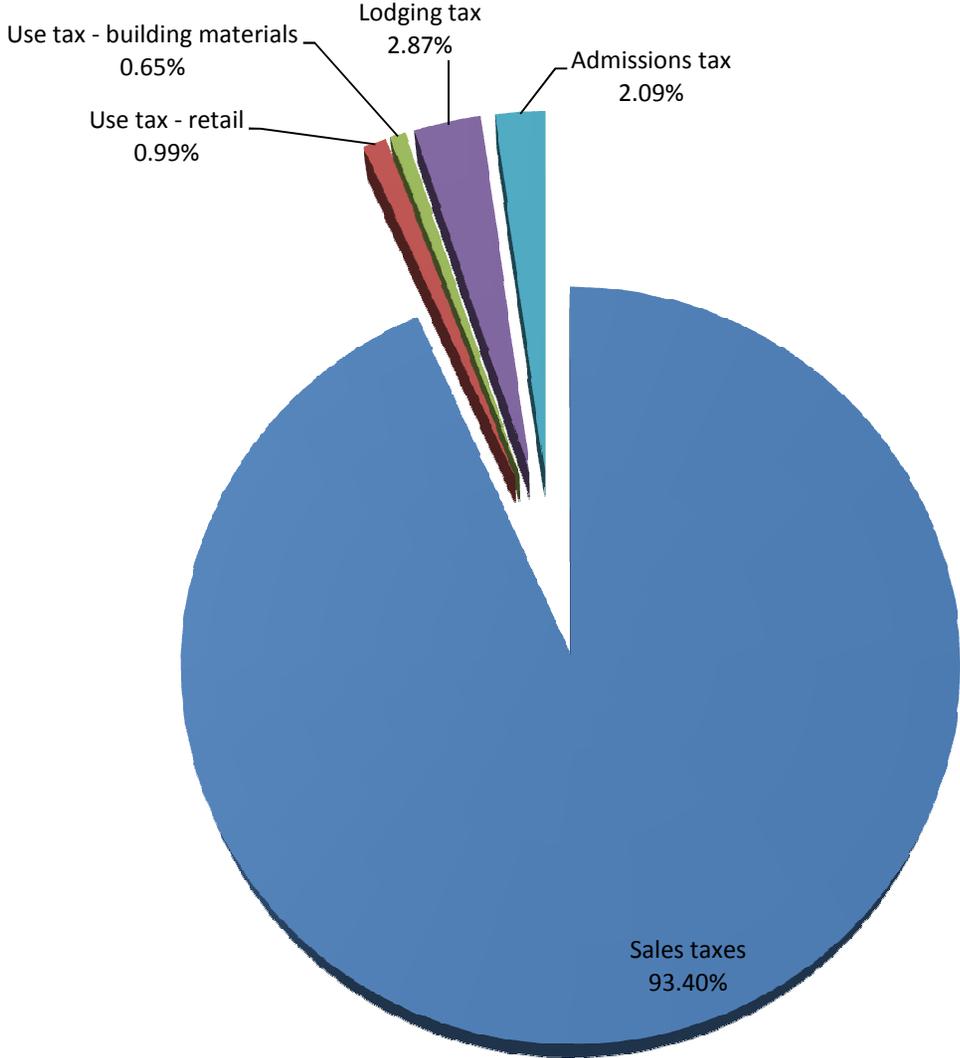
The City entered into a Lease Purchase Agreement with the Lone Tree Building Authority in January 2007 in which the City will lease a certain building purchased by the Lone Tree Building Authority to be used as City Hall. The Lone Tree Building Authority issued certificates of participation for the purchase of the City Hall. The City will be responsible for the scheduled lease payments due under the certificates of participation. A copy of the lease schedule is attached.

**This information is an integral part of the accompanying forecasted budget.**

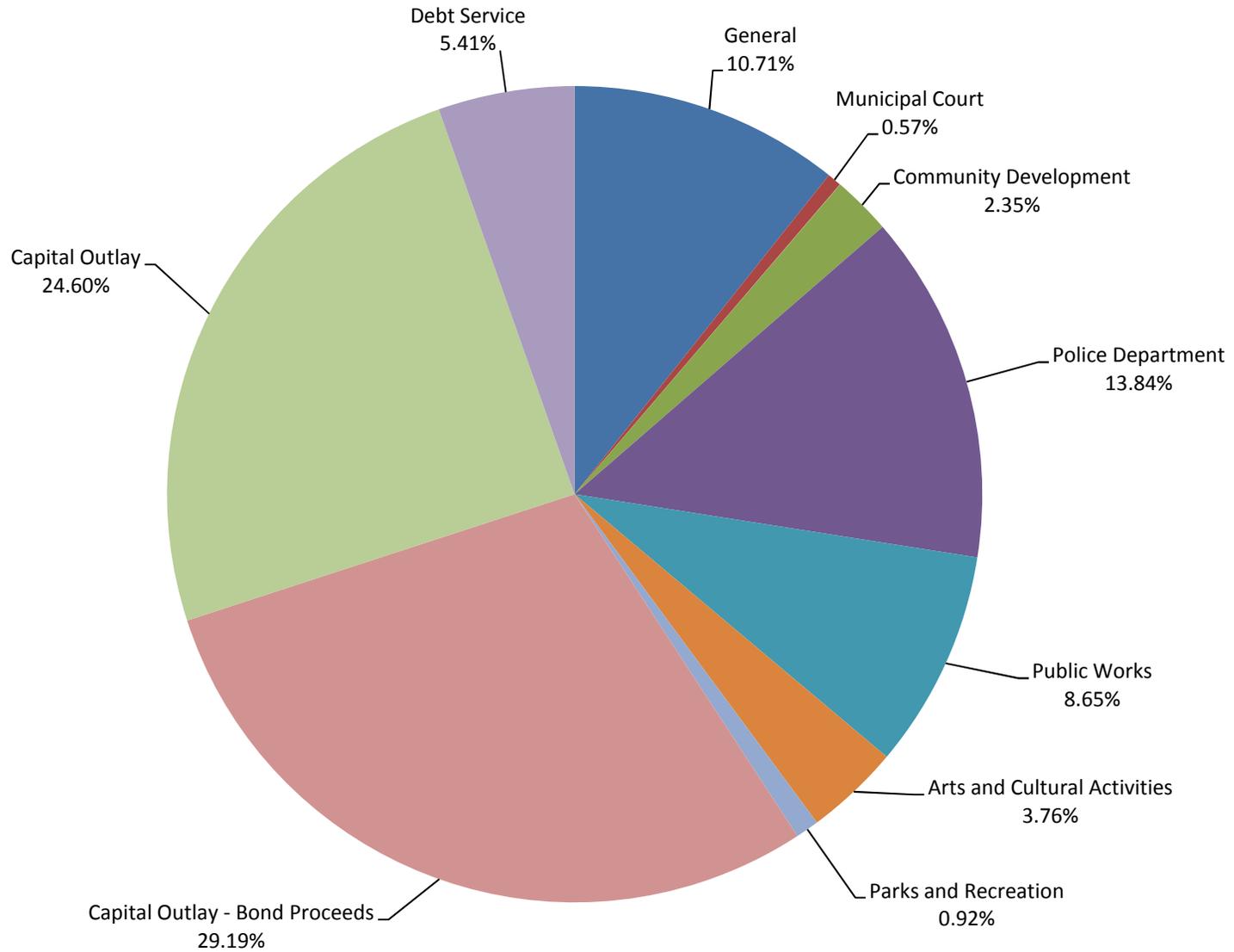
# 2011 Projected Revenue (All Funds)



# 2011 Projected Total Tax Revenue (General Fund Only)



## 2011 Projected Expenditures (All Funds)



**CITY OF LONE TREE  
SUMMARY  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>BEGINNING FUND BALANCES</b>	\$ 19,860,845	\$ 26,537,293	\$ 16,912,118
<b>REVENUE</b>			
TAXES	19,287,069	19,824,176	20,429,100
FRANCHISE FEES	812,310	886,000	906,000
INTERGOVERNMENTAL	4,302,142	5,802,017	5,485,344
LICENSES, FEES AND CHARGES	492,022	741,000	816,000
FINES AND FORFEITURES	804,553	865,000	865,000
OTHER	18,021,778	1,301,544	2,557,499
Total revenue	<u>43,719,874</u>	<u>29,419,737</u>	<u>31,058,943</u>
<b>TRANSFERS IN</b>			
General Fund	1,005,417	-	80,954
Special Revenue Fund - RidgeGate	-	-	-
Special Revenue Fund - Arts Center	-	-	514,756
Debt Service Fund - Arts and Cultural Facilities	21,559	-	-
Debt Service Fund - Park and Recreation Improvements	25,822	-	-
Total transfers in	<u>1,052,798</u>	<u>-</u>	<u>595,710</u>
Total funds available	<u>64,633,517</u>	<u>55,957,030</u>	<u>48,566,771</u>
<b>EXPENDITURES</b>			
GENERAL GOVERNMENT	3,736,689	3,976,190	4,489,044
MUNICIPAL COURT	305,767	312,533	236,925
COMMUNITY DEVELOPMENT	932,784	968,333	985,896
POLICE DEPARTMENT	5,509,854	5,557,699	5,799,627
PUBLIC WORKS	3,445,965	3,509,508	3,622,000
ARTS CENTER	856,171	9,242,200	12,573,355
PARKS AND RECREATION	6,242,886	126,122	1,616,000
CAPITAL OUTLAY	14,082,477	13,095,327	10,307,072
DEBT SERVICE	1,930,833	2,257,000	2,265,000
Total expenditures	<u>37,043,426</u>	<u>39,044,912</u>	<u>41,894,919</u>
<b>TRANSFERS OUT</b>			
General Fund	47,381	-	514,756
Special Revenue Fund - RidgeGate	234,137	-	80,954
Debt Service Fund - Arts and Cultural Facilities	771,280	-	-
Total transfers out	<u>1,052,798</u>	<u>-</u>	<u>595,710</u>
Total expenditures and transfers out requiring appropriation	<u>38,096,224</u>	<u>39,044,912</u>	<u>42,490,629</u>
<b>ENDING FUND BALANCES</b>	<u>\$ 26,537,293</u>	<u>\$ 16,912,118</u>	<u>\$ 6,076,142</u>

**CITY OF LONE TREE  
SUMMARY  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
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**FUNDS RESERVED FOR:**

Emergency reserves (TABOR)	591,000	631,000	706,000
Emergency maintenance and repair	52,601	52,601	52,601
Prepaid items	229,689	227,500	227,500
Entertainment District emergency maintenance reserve	50,000	-	-
Capital projects - Joint with PMMD	61,791	-	-
RidgeGate Parkway Extension	-	-	-
Bond proceeds - Arts and Cultural Facilities	16,455,381	7,566,381	-
Bond proceeds - Park and Recreation Improvements	1,445,576	1,013,559	-
Debt Service - Arts and Cultural Facilities	418,976	523,576	642,976
Debt Service - Park and Recreation Improvements	494,824	467,824	449,324

**FUNDS DESIGNATED FOR:**

Working reserve	3,000,000	3,000,000	3,300,000
Capital reserve	725,000	-	650,000
Subsequent year's expenditures in excess of revenue	3,169,081	-	-
Designated for arts and cultural facility improvements	-	318,000	-

**UNDESIGNATED AND UNRESERVED FUNDS**

	(156,626)	3,111,677	47,741
	<u>\$ 26,537,293</u>	<u>\$ 16,912,118</u>	<u>\$ 6,076,142</u>

**CITY OF LONE TREE  
GENERAL FUND  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

REVENUE DETAIL

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>BEGINNING FUND BALANCE</b>	\$ 15,197,113	\$ 25,754,403	\$ 15,868,117
<b>REVENUE</b>			
<b>TAXES</b>			
Sales tax	14,548,728	15,271,000	15,517,000
Use tax-retail	148,667	191,176	164,000
Use tax - building materials	67,088	103,000	108,000
Lodging tax	359,703	472,000	477,000
Admissions tax	382,284	345,000	348,000
<b>TOTAL TAXES</b>	<b>15,506,470</b>	<b>16,382,176</b>	<b>16,614,000</b>
<b>FRANCHISE FEES</b>			
Electric and gas	589,453	645,000	658,000
Cable TV	151,703	155,000	158,000
<b>TOTAL FRANCHISE FEES</b>	<b>741,156</b>	<b>800,000</b>	<b>816,000</b>
<b>INTERGOVERNMENTAL</b>			
Highway Users Tax (HUTF)	184,639	210,000	238,627
Conservation Trust Fund (Lottery)	44,571	43,000	44,000
Cigarette tax	207,691	205,000	205,000
County Road & Bridge shareback	966,016	1,050,000	1,049,000
Douglas County Shareback - transportation	-	-	1,720,000
Motor vehicle registration fees	33,000	35,000	36,000
Regional improvements contribution - RRMDs	74,304	84,609	84,900
Reimbursable costs	2,666,675	1,558,978	2,034,270
Grants	7,050	16,430	10,000
<b>TOTAL INTERGOVERNMENTAL</b>	<b>4,183,946</b>	<b>3,203,017</b>	<b>5,421,797</b>

**CITY OF LONE TREE  
GENERAL FUND  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

REVENUE DETAIL - Continued

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>REVENUE (Continued)</b>			
<b>LICENSES, FEES AND CHARGES</b>			
Sales and use tax and business license fees	17,702	20,000	20,000
Liquor license fees	23,713	22,000	17,000
Building permit fees	155,013	200,000	210,000
Planning and zoning fees	13,423	22,000	22,000
Engineering fees	20,304	50,000	38,000
Other	18,246	22,000	22,000
<b>TOTAL LICENSE, FEES AND CHARGES</b>	<b>248,401</b>	<b>336,000</b>	<b>329,000</b>
<b>FINES AND FORFEITURES</b>			
Court fees	78,730	63,000	63,000
Vehicle and other code violation fines	667,752	750,000	750,000
Victims assistance surcharge	58,071	52,000	52,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>804,553</b>	<b>865,000</b>	<b>865,000</b>
<b>OTHER</b>			
Net investment income	84,495	169,000	52,000
Miscellaneous	356,912	430,000	50,000
Arts and cultural events	59,945	70,000	27,000
Arts Center Donation	-	10,000	1,000,000
Police Department fees and other charges	16,264	18,000	18,400
Bond issuance	17,117,151	-	-
Tenant rental income	354,032	315,000	362,000
<b>OTHER</b>	<b>17,988,799</b>	<b>1,012,000</b>	<b>1,509,400</b>
Total revenue	39,473,325	22,598,193	25,555,197
<b>TRANSFERS IN</b>			
Special Revenue Fund - RidgeGate	234,137	-	80,954
Debt Service Fund - Arts and Cultural Facilities	771,280	-	-
Total transfers in	1,005,417	-	80,954
Total funds available	<b>\$ 55,675,855</b>	<b>\$ 48,352,596</b>	<b>\$ 41,504,268</b>

**CITY OF LONE TREE  
GENERAL FUND  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

EXPENDITURE DETAIL

2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
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**EXPENDITURES**

GENERAL GOVERNMENT

City Council expenditures	\$ 31,699	\$ 35,000	\$ 35,000
City Council stipend	49,911	53,000	55,000
City Clerk Office - salaries and benefits	-	125,486	125,018
City Clerk - elections	-	6,800	-
City Clerk - publications	2,420	6,000	20,000
City Administration - salaries and benefits	941,132	601,096	653,592
Dues and memberships	124,215	94,101	95,000
Finance - salaries and benefits	-	153,452	225,526
Finance - consulting	345,918	380,000	322,000
Human Resources	-	139,374	114,287
Payroll service	7,128	2,400	2,400
Information Technology	19,791	35,000	50,000
Website maintenance	10,500	11,550	11,550
Legal - general	450,266	450,425	540,550
Legal - special	3,104	25,000	125,000
Audit	14,330	12,969	12,800
Consulting	67,433	31,750	47,000
Sales tax audits	-	17,962	20,000
Insurance	261,961	285,600	301,700
City Office	347,050	466,834	418,013
Civic Center maintenance & utilities	35,544	46,000	39,400
Annual events	213,200	169,565	182,000
Arts and cultural events	186,880	194,912	176,027
Community support	94,249	56,000	79,000
Youth initiatives	18,000	18,000	18,000
Community education programs	870	1,200	2,500
Citizen survey	20,730	-	-
Housing Partnership	30,000	30,000	30,000
Communications and newsletter	48,136	48,000	48,000
Tree City	9,943	13,919	10,000
Economic development	95,779	109,000	199,000
Miscellaneous	24,005	25,000	50,000
Contingency	-	4,605	6,637

<b>TOTAL GENERAL GOVERNMENT</b>	3,454,194	3,650,000	4,015,000
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**CITY OF LONE TREE  
GENERAL FUND  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

EXPENDITURE DETAIL - Continued

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>EXPENDITURES (Continued)</b>			
<b>MUNICIPAL COURT</b>			
Municipal Judge	35,505	33,000	44,625
Legal	130,125	130,125	40,000
Administration	123,061	122,908	126,184
Office supplies and software	1,270	6,500	6,116
Victims assistance	15,806	20,000	20,000
<b>TOTAL MUNICIPAL COURT</b>	<b>305,767</b>	<b>312,533</b>	<b>236,925</b>
<b>COMMUNITY DEVELOPMENT</b>			
Salaries and benefits	455,089	459,969	473,177
Contract services	1,546	355	1,500
Field supplies	13,396	6,089	3,950
Planning Commission	1,470	940	3,940
Building permit and inspection	42,325	-	5,000
Document scanning	-	2,700	4,000
Plan review and other inspections	3,531	38,000	24,361
Elevator inspections	-	21,296	22,707
Engineering	52,333	78,000	65,000
Miscellaneous	5,659	5,901	7,800
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>575,349</b>	<b>613,250</b>	<b>611,435</b>
<b>POLICE DEPARTMENT</b>			
Salaries and benefits	3,751,376	3,586,120	3,648,013
Office and administration	272,424	279,812	270,214
Uniforms and equipment	332,646	35,921	43,618
Vehicles and equipment	187,859	332,349	354,116
General equipment	48,908	26,098	35,553
Dispatch	30,692	301,262	307,638
Training	40,871	81,274	81,898
Community outreach and miscellaneous	19,944	45,703	99,789
<b>TOTAL POLICE DEPARTMENT</b>	<b>4,684,720</b>	<b>4,688,539</b>	<b>4,840,839</b>

**CITY OF LONE TREE  
GENERAL FUND  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

EXPENDITURE DETAIL - Continued

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>EXPENDITURES (Continued)</b>			
<b>PUBLIC WORKS</b>			
Public Works Department	394,582	425,000	490,000
Street lighting	251,743	300,000	285,000
Street maintenance	665,688	500,000	560,000
Drainage maintenance	-	30,000	50,000
Street & sidewalk sweeping	27,075	27,000	45,000
Traffic signal energy cost and maintenance	115,888	185,500	140,000
Snow removal	511,339	600,000	600,000
Landscaping maintenance	67,139	70,000	85,000
Trash and recycling service	544,234	470,000	445,000
Engineering	244,482	280,000	280,000
Brick fence coating	53,144	-	-
Fence maintenance	-	20,000	20,000
Geographic Information System (GIS)	166,907	160,000	160,000
Website mapper	-	7,000	5,000
Materials and equipment	7,070	10,000	10,000
EPA Phase 2 Drainage	64,507	70,000	75,000
Noxious weeds control	38,568	25,008	20,000
Signage and striping	74,086	60,000	60,000
Accident repairs	-	-	20,000
Public Works Facility operations and equipment	33,434	33,000	50,000
Software and support	8,508	16,000	16,000
Street amenities	-	-	5,000
Restroom maintenance	-	8,000	8,000
Miscellaneous	10,934	3,000	3,000
<b>TOTAL PUBLIC WORKS</b>	<b>3,279,328</b>	<b>3,299,508</b>	<b>3,432,000</b>
<b>ARTS CENTER</b>			
Salaries and benefits	-	92,200	-
Cultural Arts Foundation	50,000	30,000	-
Marketing, organizational costs and website development	-	20,000	30,000
Arts Center improvements	806,171	9,100,000	11,000,000
<b>TOTAL ARTS CENTER</b>	<b>856,171</b>	<b>9,242,200</b>	<b>11,030,000</b>
<b>PARKS AND RECREATION</b>			
Salaries and benefits	27,505	-	-
Recreational activities and support	125,720	21,200	31,000
Joint recreational projects with South Suburban	2,369	48,827	355,000
Park and recreation improvements (spent from bond proceeds)	6,087,292	56,095	1,230,000
<b>TOTAL PARKS AND RECREATION</b>	<b>6,242,886</b>	<b>126,122</b>	<b>1,616,000</b>

**CITY OF LONE TREE  
GENERAL FUND  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

EXPENDITURE DETAIL - Continued

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>EXPENDITURES (Continued)</b>			
<b>CAPITAL OUTLAY</b>			
Bond issuance costs	173,088	-	-
Financial package software and hardware	58,853	-	13,325
Sustainability program	30,823	22,000	50,000
Vehicles	33,592	-	-
Median and right-of-way improvements	6,614	-	-
Overlay/reconstruction projects	956,712	980,000	980,000
Traffic signalization	91,621	125,000	215,000
Traffic and other improvements - joint projects w/ County & PMMD	1,087,195	48,831	10,000
Pedestrian lights	225,490	85,000	650,000
Public message board sign	47,470	27,000	-
Monumentation and signage	-	-	20,000
City Office building - tenant finish	155,064	45,000	33,500
City Office building - capital leases	910,345	1,895,000	2,160,975
City Office building - letter of credit fees and remarketing fees	106,182	98,500	99,600
Lincoln Avenue improvements	73,096	1,108,000	-
Lincoln Avenue panel replacement	-	182,000	218,000
Park Meadows Dr./Parkway Dr. remove and replacement	1,888,559	520,000	750,000
Sunningdale Improvements - construction	-	420,000	-
Sunningdale Improvements - landscape improvements	-	99,800	-
Trail development	-	-	-
Feasibility study cost for tunnels	6,675	6,500	-
Transportation study	-	-	25,000
Landscape improvements	-	-	70,000
County Line improvements	-	-	100,000
Schweiger Ranch Preservation	75,000	75,000	-
Special improvement projects	70,000	-	-
Public improvement purchases - deferred rebates	77,019	17,168	-
Reimbursement for Heritage Hills public improvement purchases	272,672	272,672	272,672
Reimbursement of sales taxes to PMBID	3,951,215	4,340,000	4,423,000
Reimbursement of property taxes to PMBID for PMMD	178,371	184,856	185,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>10,475,656</b>	<b>10,552,327</b>	<b>10,276,072</b>
Total expenditures	29,874,071	32,484,479	36,058,271
<b>TRANSFERS OUT</b>			
Special Revenue Fund - Arts Center	-	-	514,756
Debt Service Fund - Arts and Cultural Facilities	21,559	-	-
Debt Service Fund - Park and Recreation Improvements	25,822	-	-
Total transfers out	47,381	-	514,756
Total expenditures and transfers out requiring appropriation	29,921,452	32,484,479	36,573,027
<b>ENDING FUND BALANCE</b>	<b>\$ 25,754,403</b>	<b>\$ 15,868,117</b>	<b>\$ 4,931,241</b>

**CITY OF LONE TREE  
SPECIAL REVENUE FUND - RIDGEGATE  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>BEGINNING FUND BALANCE</b>	\$ (130,910)	\$ (130,910)	\$ 52,601
<b>REVENUE</b>			
Sales tax	680,714	674,000	823,000
Use tax-retail	472,873	300,000	303,000
Use tax - building materials	341,636	135,000	325,000
Admissions tax	17,503	-	-
Franchise fees	71,154	86,000	90,000
Highway Users Tax (HUTF)	30,935	56,000	63,547
Building permit fees	186,776	355,000	430,000
Planning and zoning fees	11,820	8,000	10,000
Engineering fees	45,025	42,000	47,000
Schweiger Ranch grants and contributions	75,000	75,000	-
Net investment income	793	700	700
Developer advance	-	271,244	-
Reimbursable costs	12,261	2,468,000	-
Other	6,609	16,000	17,000
Total revenue	1,953,099	4,486,944	2,109,247
<b>TRANSFERS IN</b>			
Total transfers in	-	-	-
Total funds available	\$ 1,822,189	\$ 4,356,034	\$ 2,161,848

**CITY OF LONE TREE  
SPECIAL REVENUE FUND - RIDGEGATE  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
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**EXPENDITURES**

City Administration - salaries and benefits	\$ 90,019	\$ 98,992	\$ 109,674
Legal	16,475	20,000	75,000
Finance - consulting	36,085	50,000	50,000
Administration and overhead costs	79,031	88,000	88,000
Insurance	55,414	64,400	68,600
Audit	5,299	4,798	5,000
Engineering	204,062	220,000	220,000
Community Development	153,373	135,083	154,461
Consulting	-	-	25,000
Police Department	825,134	869,161	958,788
Street lighting	53,557	50,000	50,000
Street maintenance	-	20,000	-
Snow removal	113,080	140,000	140,000
Schweiger Ranch Preservation	75,000	75,000	-
RidgeGate extension - engineering and construction	12,261	2,468,000	-
Happy Canyon Creek Study - Urban Drainage	-	-	31,000
Miscellaneous	172	-	2,000
Contingency	-	-	50,770
Total expenditures	1,718,962	4,303,433	2,028,293

**TRANSFERS OUT**

General Fund	234,137	-	80,954
Total transfers out	234,137	-	80,954
Total expenditures and transfers out requiring appropriation	1,953,099	4,303,433	2,109,247

**ENDING FUND BALANCE**

	\$ (130,910)	\$ 52,601	\$ 52,601
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**CITY OF LONE TREE  
SPECIAL REVENUE FUND - INTERCHANGE  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>BEGINNING FUND BALANCE</b>	\$ 3,502,595	\$ -	\$ -
<b>REVENUE</b>			
Intergovernmental revenue - CDOT	-	-	-
Intergovernmental revenue - Rampart Range Metro District No. 1	-	-	-
Other income	3,960	-	-
Net investment income	13,005	-	-
Total revenue	16,965	-	-
<b>TRANSFERS IN</b>			
Total transfers in	-	-	-
Total funds available	3,519,560	-	-
<b>EXPENDITURES</b>			
Interchange construction and engineering	3,042,875	-	-
Reimbursement to Rampart Range Metro District No. 1	476,685	-	-
Total expenditures	3,519,560	-	-
<b>TRANSFERS OUT</b>			
Total transfers out	-	-	-
Total expenditures and transfers out requiring appropriation	3,519,560	-	-
<b>ENDING FUND BALANCE</b>	\$ -	\$ -	\$ -

**CITY OF LONE TREE  
SPECIAL REVENUE FUND - ARTS CENTER  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ -
<b>REVENUE</b>			
<b>LONE TREE ARTS CENTER</b>			
Operating			
Single ticket sales	-	-	378,175
Subscription sales	-	-	211,000
Handling fees	-	-	34,150
Rental fees	-	-	33,152
Concessions and catering	-	-	34,125
Miscellaneous	-	-	7,997
Education	-	-	13,500
Non-Operating			
Individual, corporate and foundation contributions	-	-	155,000
Government grants	-	-	49,000
Special events	-	-	112,500
Net investment income	-	-	-
Total revenue	-	-	1,028,599
<b>TRANSFERS IN</b>			
General Fund	-	-	514,756
Total transfers in	-	-	514,756
Total funds available	\$ -	\$ -	\$ 1,543,355

**CITY OF LONE TREE  
SPECIAL REVENUE FUND - ARTS CENTER  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
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**EXPENDITURES**

**LONE TREE ARTS CENTER**

Administration	-	-	38,227
Programming	-	-	572,766
Marketing	-	-	257,600
Education	-	-	19,625
Facilities	-	-	110,779
Development	-	-	127,020
One-time start up	-	-	217,338
Contingency	-	-	200,000
Total expenditures	-	-	1,543,355

**TRANSFERS OUT**

Total transfers out	-	-	-
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Total expenditures and transfers out requiring appropriation	-	-	1,543,355
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**ENDING FUND BALANCE**

	\$ -	\$ -	\$ -
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**CITY OF LONE TREE  
DEBT SERVICE FUND - ARTS AND CULTURAL FACILITIES  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>BEGINNING FUND BALANCE</b>	\$ 773,600	\$ 418,976	\$ 523,576
<b>REVENUE</b>			
Sales tax	1,339,055	1,377,000	1,395,000
Use tax - retail	13,669	15,000	15,200
Use tax - building materials	7,473	7,800	8,300
Net investment income	5,458	800	900
Total revenue	<u>1,365,655</u>	<u>1,400,600</u>	<u>1,419,400</u>
<b>TRANSFERS IN</b>			
General Fund	21,559	-	-
Total transfers in	<u>21,559</u>	<u>-</u>	<u>-</u>
Total funds available	<u>2,160,814</u>	<u>1,819,576</u>	<u>1,942,976</u>
<b>EXPENDITURES</b>			
Bond Interest	185,558	583,731	562,431
Bond Principal	785,000	710,000	730,000
Paying agent fees	-	500	500
Contingency	-	1,769	7,069
Total expenditures	<u>970,558</u>	<u>1,296,000</u>	<u>1,300,000</u>
<b>TRANSFERS OUT</b>			
General Fund	771,280	-	-
Total transfers out	<u>771,280</u>	<u>-</u>	<u>-</u>
Total expenditures and transfers out requiring appropriation	<u>1,741,838</u>	<u>1,296,000</u>	<u>1,300,000</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 418,976</u>	<u>\$ 523,576</u>	<u>\$ 642,976</u>

**CITY OF LONE TREE  
DEBT SERVICE FUND - PARK AND RECREATION IMPROVEMENTS  
FORECASTED 2011 BUDGET AS ADOPTED  
WITH 2009 ACTUALS AND 2010 ESTIMATED**

	2009 ACTUAL	2010 ESTIMATED	2011 ADOPTED
<b>BEGINNING FUND BALANCE</b>	\$ 518,447	\$ 494,824	\$ 467,824
<b>REVENUE</b>			
Sales tax	893,567	918,000	930,000
Use tax - retail	9,122	10,000	10,100
Use tax - building materials	4,987	5,200	5,500
Net investment income	3,154	800	900
Total revenue	<u>910,830</u>	<u>934,000</u>	<u>946,500</u>
<b>TRANSFERS IN</b>			
General Fund	25,822	-	-
Total transfers in	<u>25,822</u>	<u>-</u>	<u>-</u>
Total funds available	<u>1,455,099</u>	<u>1,428,824</u>	<u>1,414,324</u>
<b>EXPENDITURES</b>			
Bond Interest	515,075	499,500	483,400
Bond Principal	445,000	460,000	475,000
Paying agent fees	200	500	500
Contingency	-	1,000	6,100
Total expenditures	<u>960,275</u>	<u>961,000</u>	<u>965,000</u>
<b>TRANSFERS OUT</b>			
Total transfers out	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures and transfers out requiring appropriation	<u>960,275</u>	<u>961,000</u>	<u>965,000</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 494,824</u>	<u>\$ 467,824</u>	<u>\$ 449,324</u>

## City Administration

- ◆ City Manager's Office
- ◆ City Clerk
- ◆ Municipal Court
- ◆ Tax Collection and Compliance
- ◆ Landscape and Facilities
- ◆ Building Services
- ◆ Human Resources
- ◆ Special Events

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### 2010 Accomplishments and Outcomes

- ◆ The City contracted with OCx Network Consultants to install and maintain a Voice Over IP (VoIP) telecommunications system for the City. New phones were installed at the Municipal Building, the Civic Center and the Police Substation.
- ◆ City Council and staff held a training session for the Chair and Vice-Chair representatives for each City-appointed Committee, Board and Commission. Council presented instructions on Robert's Rules of Order, how to be an effective chair and a handout for understanding the role of a Chair and Vice-Chair.
- ◆ A Retail, Restaurant and Entertainment Guide was created as a resource to residents and visitors interested in shopping, dining and recreating locally.
- ◆ The City worked with 360 Media in the promotion of Lone Tree to prospective visitors, businesses, shoppers and residents.
- ◆ A Community Events Sponsorship Policy and Procedures plan was adopted by City Council for the purpose of establishing criteria and consistent, equitable processes for addressing community event fundraising requests.
- ◆ Two Home Owner's Association Summits were held by the City to provide board members and HOA presidents the opportunity to meet with City Council and staff to discuss City issues.
- ◆ Staff and volunteers concluded a successful summer event season. Special tennis events at the newly developed Tennis Center and Park at the Lone Tree Golf Club were added to the schedule in addition to five free pool days at Cook Creek for Lone Tree residents. The free, outdoor, summer concert series drew large crowds and Big Screen on the Bluffs delighted children and adults alike. Wag'n Romp concluded the event schedule with fun activities for residents and their dogs.
- ◆ From July through October, the Lone Tree Youth Commission took on the philanthropic project of collecting new and gently used children's, youth and young adult books and DVDs intended for Sky Ridge Medical Center. With generous donations from local residents, businesses and the Lone Tree Chamber of Commerce, over 600 books and nearly 100 DVDs were collected.
- ◆ A complete redesign and update of the City's website went "live" in March.
- ◆ There was only one candidate per district seat for the May 4, 2010 Municipal Election; which enabled the City to cancel the election. The City coordinated with Douglas County, on the November 2, 2010 General Election, for a referred measure regarding medical marijuana.
- ◆ The City hosted the first Residential Realtors Roundtable to provide updates to local realtors about recent and upcoming projects and to receive feedback regarding the community. The City also partnered with Douglas County on a similar event for commercial real estate brokers.
- ◆ The City partnered with the Metro Denver Economic Development Corporation to host a conference for national site selectors for three days of company meetings and tours of the region.
- ◆ The City was recognized by the City-County Communications and Marketing Association for the implementation of the City's Homeowners' Association Irrigation Efficiency Grant Program and won a national Savvy award in the category of Go Green Communication Program Efforts for the City's community outreach of the Program.

## **City Administration – (Continued)**

### **2011 Goals and Highlights**

- ◆ Implementation of a pay-for performance system for City employees. Provide training and ongoing communication to ensure a successful transition.
- ◆ Continue to market and enhance the South Metro Health Corridor brand to attract top-level medical providers and manufacturers to the South Metro area.
- ◆ In partnership with RidgeGate, complete a study regarding the feasibility of a multi-sport ballpark in Lone Tree.
- ◆ Continue to attract and retain top-quality retail and restaurant opportunities to the City.
- ◆ Develop a sustainability program for the business community to help reduce their environmental impact while improving their bottom line.
- ◆ Partner with the Lone Tree Chamber of Commerce to market Lone Tree as potential travel destination to capitalize unique opportunities like American Girl, IKEA, and the Lone Tree Arts Center.

## Community Development

- ◆ Development Review
- ◆ Zoning and Code Enforcement
- ◆ Community Services
- ◆ Long-Range Planning
- ◆ Building Services
- ◆ Master Planning

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### Mission Statement

Serve the City of Lone Tree with excellence by efficiently providing a broad range of high quality and effective planning, zoning and building services through collective expertise, experience and creativity, in an environment of respect and integrity.

### 2010 Accomplishments and Outcomes

- ◆ Worked with the Planning Commission and City Council to complete the Three-Year Review of the Comprehensive Plan confirming the Plan continues to reflect the values of the community and remains a guide for good decision making.
- ◆ Processed 39 land use applications, maintaining a review time of 3 months or less for site improvement plans. Projects included approval of two subdivisions for 249 new single-family homes, continuing to provide a diversity of residential lifestyle options.
- ◆ Completed the review and approval of the Site Improvement Plan for the City of Lone Tree Arts Center.
- ◆ Worked extensively with the business community, the Planning Commission and the City Council to draft the final version of the revised Sign Code for final adoption in early 2011.
- ◆ Completed the review and analysis of the City's Zoning Code, including corrections, clarifications, revised procedures and other changes that will be forwarded to the Planning Commission and City Council for review and approval in 2011.
- ◆ Issued nearly 700 building permits for a variety of new construction and renovation projects, including permits for approximately 32 new businesses, 58 new homes and hundreds of property upgrades and energy efficient improvements.
- ◆ Created an Intergovernmental Agreement (IGA) with the Town of Parker to share electrical inspections and plan review, which has improved quality of service at reduced costs.
- ◆ Worked with the Schweiger Ranch Foundation to develop and approve plans for the next phase of historic preservation including improvements to the original ranch house.
- ◆ Developed a program for electronic plan review of building permit applications. Hardware and software have been installed and initial training has begun.

### 2011 Goals and Highlights

- ◆ Complete the update to the City's Sign Standards. Implement new standards through a program of business outreach, education and phased enforcement.
- ◆ Process the next phase of Zoning Code amendments including community outreach, review by the Planning Commission and approval by City Council.
- ◆ Work with the community representatives, the Planning Commission and City Council to review the current Design Guidelines and consider updates and enhancements.
- ◆ Adopt the 2009 version of the International Code Council's building codes to assure the City remains current in promoting building safety.
- ◆ Fully implement the program for electronic plan review of most commercial and new residential building permit applications.

## **Community Development – (Continued)**

- ◆ Integrate sustainability in various aspects of Community Development activities which may include development of plans, updates of regulations, changes to procedures, training and educational programs, and other efforts to further the City's goals and policies.
- ◆ Continue to work with RidgeGate to develop and refine Sub-Area Plans and facilitate new development.
- ◆ Continue to work with business owners and land owners in the Entertainment District to promote cooperative efforts to improve marketing, visibility and access.

## Police Department

- ◆ Patrol
  - ◆ Records
  - ◆ Investigations
  - ◆ Administration
- 
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### Mission Statement

The Lone Tree Police Department is committed to working in partnership with the community to improve the quality of life in the City. We are dedicated to solving community problems, the reduction of crime, the preservation of laws, ordinances and the constitutional rights of all persons within our jurisdiction.

### 2010 Accomplishments and Outcomes

- ◆ Continued to address the applicable and reasonable recommendations from the 2009 Police Department Organizational Assessment. These recommendations included:
  - The Department's Organizational Leadership has been improved through a variety of avenues including Quarterly Staff Meetings, various field activities, and a more direct input into officers' daily activities.
  - Community Policing is an evolving, constantly changing definition that is driven by the changing needs of the community which is served. This past year has seen many community needs, such as, coyote management programs, speeding, solicitors and other issues which the Police Department responded to and problem solved with the help of the community.
  - The Lone Tree Police Department was reorganized into three divisions; Operations (which includes Patrol and the Substation at Park Meadows Shopping Resort) Support Services (which includes Investigations and Traffic) and Administration (which includes Professional Standards, Records and Training). Each of these divisions is now headed by a Commander, thus providing better span of control.
  - The development of a Professional Standards Unit was accomplished through the re-assignment of an existing sergeant position.
  - Use and implementation of a Total Quality Control program, in which follow-up contact is made with random reporting parties and victims to identify how to provide even better Patrol Service delivery.
  - Created a partnership with Parker Police Department to utilize their Crime Analyst services and Evidence Processing, Storage and Accountability services.
  - Detective Case Management was streamlined due to the restructuring that occurred this year and the addition of a third Commander in the Organizational Structure.
  - The Department evaluated the role of VIPs through the use of workgroups.
  - Reviewed and improved the Report Accountability Process through the use of the Organizational Assessment report and feedback from Patrol, Investigations, and Records, resulting in a more streamlined process.

### 2011 Goals and Highlights

- ◆ Implement the IGA with Parker PD:
  - Crime Analysis services: defining the type of work and how to best accomplish providing better, more real time crime information to patrol, traffic, and investigations.

## **Police Department – (Continued)**

- Define Crime Scene Technicians call outs, Crime Scene processing and the use of additional forensic expertise, tools and knowledge thus allowing Detectives to better utilize their time on case follow-up, crime solving and investigations.
- Transfer current evidence to the new Parker Police Facility.
- ◆ The Department reviewed and updated as needed the Policing Philosophy, Vision, Mission Statement and Organizational Core Values. Complete the Policing Philosophy, Vision, Mission Statement and Organizational Core Values recommendations. This is a work in progress and on its way to being complete. A facilitator has been retained with a goal of completing this item by the first quarter of 2011.
- ◆ Fully establish the “Total Quality Control” program within the Department. This is to include implementing a program of calling victims and reporting parties back as a follow up to their call. Quality checking officers work and reports and setting a high customer satisfaction bar.
- ◆ Start the process of re-accreditation for State Accreditation.
- ◆ Evaluate the possibility of National Accreditation. National Accreditation is a long term project that usually averages approximately 3 years with a dedicated staff. This is being looked at as a viable option for the City of Lone Tree and the Police Department.
- ◆ Manage and liaison with the various agencies that have input on traffic control with emphasis on the new RidgeGate expansions and the opening of the RidgeGate Parkway.
- ◆ Alteration of the Front Desk / Records Service Area to improve customer interaction and employee safety.

## Public Works

- ◆ Street & Traffic Signal Management
- ◆ Development Engineering Review
- ◆ Representation at Outside Agencies
- ◆ Storm Drainage Management
- ◆ Capital Projects Design/Construction
- ◆ Citizen Coordination

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### Mission Statement

Public Works strives to provide the citizens of the City of Lone Tree with the highest quality of life by maintaining and improving the City's transportation and drainage systems consistent with City policy and best management practices.

### 2010 Accomplishments and Outcomes

- ◆ The extension of RidgeGate Parkway from Havana Street (I-25 frontage road) was designed and construction was begun. The extension will ease traffic congestion on Lincoln and provide a direct access from Lone Tree to Parker through the RidgeGate development. The projected completion is January 2011.
- ◆ The Lincoln Avenue "intermediate improvements" project was constructed. These improvements provide for three through lanes eastbound across the I-25 bridge and also add a third left turn lane on the southbound I-25 off-ramp as well as an additional right turn lane on the I-25 northbound off-ramp.
- ◆ Sunningdale Boulevard was reconstructed with traffic calming measures to reduce speeds. The roadway was narrowed to further discourage speeding and landscaping improvements were added to the medians and roadside improving the aesthetics of the roadway.
- ◆ Pedestrian lighting was added to the north side of Lincoln Avenue from Yosemite Street to the westerly City limits.
- ◆ Approximately 1,500 square feet of damaged and cracked concrete panels on Lincoln Avenue east of Havana Street were replaced or repaired.
- ◆ Several residential streets and a portion of Park Meadows Center Drive were overlaid with asphalt to increase their expected lifetime.
- ◆ The landscaping improvements to Park Meadows Drive between Yosemite Street and Acres Green Drive were completed.
- ◆ Completed the retrofit of traffic signal bulbs to energy saving LED type bulbs to all 36 traffic signal locations.
- ◆ Represented the City on numerous technical committees and provided liaison with CDOT, DRCOG, Douglas County, Park Meadows Metropolitan District and other agencies.

### 2011 Goals and Highlights

- ◆ Install pedestrian lighting on the south side of Lincoln Avenue from Yosemite Street to the westerly City limits.
- ◆ Plan and implement improvements to mobility between the residential areas on the north and south sides of Lincoln Avenue.
- ◆ Complete a system quality and reliability improvement program for the traffic signals in the City. This will include installation of uninterruptible power supplies for continued operation in power outages and completion of other service improvements at several intersections.

## **Public Works – (Continued)**

- ◆ Continue the concrete pavement improvements on Lincoln Avenue east of I-25. This will involve the removal and replacement of numerous concrete panels or partial panels that are cracked or displaced.
- ◆ Complete the reconstruction of Parkway Drive to Acres Green Drive.

## **Lone Tree Arts Center**

- ◆ Arts and Cultural Programming
- ◆ Marketing
- ◆ Fundraising
- ◆ Corporate and Private Events

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### **Mission Statement**

The Lone Tree Arts Center will be home to a variety of professional arts performances for the public, serve as a rental resource to local performing arts groups, offer educational and family program to children and families, and will host business, civic and social meetings and functions in its three spaces: the Mainstage Theatre, the Multipurpose Room, and the Terrace Theatre.

### **2010 Accomplishments and Outcomes**

- ◆ Concluded a major public engagement process that led to Planning Commission and City Council approval of the Site Improvement Plan for the design of the Arts Center.
- ◆ Conducted a well-attended community ground-breaking event in March.
- ◆ Concluded a very competitive national search by selecting Lisa Rigsby Peterson as the Executive Director.
- ◆ Created an inaugural year budget for the first partial year (August – December 2011) of operation.
- ◆ Assisted the Lone Tree Cultural Arts Foundation in its efforts to raise money for the Capital Campaign for the Lone Tree Arts Center.
- ◆ Published a rental rates schedule for local organizations to use in future season planning.
- ◆ Drafted an operating plan that includes a season of presented arts performances, rental of the facilities to local businesses and groups, and the creation of an educational program for children.

### **2011 Goals and Highlights**

- ◆ Complete construction of the Arts Center by early Summer 2011, to allow staff to begin occupying and operating the space on July 1, 2011. Bring in project on time and on budget.
- ◆ Create a series of grand opening events to draw regional attention to the Arts Center and its programs.
- ◆ Hire technical, marketing, facilities and front-of-house staff in anticipation of a late summer opening.
- ◆ Implement a ticketing software system to facilitate the sale of all Arts Center ticketed events and provide customers easy access to information and point-of-purchase options.
- ◆ Undertake a regional publicity and marketing campaign to inform the public of the Arts Center's programs and facilities.
- ◆ Present a season that includes a wide variety of accessible, professional and artistically excellent arts' events.
- ◆ Partner with local arts groups to serve as their performance venue of choice.

**CITY OF LONE TREE  
DEBT SERVICE REQUIREMENTS TO MATURITY  
December 31, 2010**

**\$11,000,000 Sales and Use Tax Revenue Bonds  
Recreation Projects  
Series 2008A, Dated November 19, 2008  
Interest Rate Varying from 3.50% to 5.25%  
Interest Payable June 1 and December 1  
Principal Due December 1**

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2011	\$ 475,000	\$ 483,400	\$ 958,400
2012	515,000	464,400	979,400
2013	555,000	443,800	998,800
2014	600,000	420,213	1,020,213
2015	645,000	394,713	1,039,713
2016	695,000	365,687	1,060,687
2017	750,000	332,675	1,082,675
2018	805,000	295,175	1,100,175
2019	870,000	254,925	1,124,925
2020	940,000	209,250	1,149,250
2021	1,005,000	162,250	1,167,250
2022	1,080,000	112,000	1,192,000
2023	1,160,000	58,000	1,218,000
	<b>\$ 10,095,000</b>	<b>\$ 3,996,488</b>	<b>\$ 14,091,488</b>

**CITY OF LONE TREE  
DEBT SERVICE REQUIREMENTS TO MATURITY  
December 31, 2010**

**\$16,880,000 Sales and Use Tax Revenue Bonds  
Cultural Facilities Projects  
Series 2009, Dated August 11, 2009  
Interest Rate Varying from 2.50% to 4.25%  
Interest Payable June 1 and December 1  
Principal Due December 1**

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2011	\$ 730,000	\$ 562,431	\$ 1,292,431
2012	785,000	544,181	1,329,181
2013	845,000	524,556	1,369,556
2014	915,000	499,206	1,414,206
2015	985,000	471,756	1,456,756
2016	1,060,000	439,744	1,499,744
2017	1,140,000	403,044	1,543,044
2018	1,225,000	363,481	1,588,481
2019	1,325,000	314,481	1,639,481
2020	1,425,000	261,481	1,686,481
2021	1,535,000	204,481	1,739,481
2022	1,645,000	143,081	1,788,081
2023	1,770,000	75,228	1,845,228
	<b>\$ 15,385,000</b>	<b>\$ 4,807,151</b>	<b>\$ 20,192,151</b>

**CITY OF LONE TREE  
ESTIMATED BASE RENTALS SCHEDULE  
December 31, 2010**

**\$9,230,000 Taxable Adjustable  
Rate Certificates of Participation  
Series 2007, Dated January 1, 2007  
Monthly Rate Mode Assumed  
Principal and Interest Due Monthly**

	<b>Principal</b>		<b>Interest</b>		<b>Total</b>
2011	\$ 820,000	\$	340,975	\$	1,160,975
2012	875,000		293,825		1,168,825
2013	940,000		243,513		1,183,513
2014	1,005,000		189,463		1,194,463
2015	1,070,000		131,675		1,201,675
2016	1,145,000		70,150		1,215,150
2017	75,000		4,313		79,313
	<b>\$ 5,930,000</b>	<b>\$</b>	<b>1,273,914</b>	<b>\$</b>	<b>7,203,914</b>

Note: Assumes no redemptions, other than mandatory sinking fund redemptions, prior to maturity. Assumes the COPS will remain in variable rate mode to maturity at an average interest rate of 5.75%.

**CITY OF LONE TREE  
 FULL-TIME EQUIVALENT CITY  
 EMPLOYEES BY FUNCTION/PROGRAM  
 2007-2009 Actual, 2010 Estimated and 2011 Projected**

<b>Function/Program</b>	<b>Full-Time Equivalent Employees</b>				
	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
General government	10	14	14.50	16.25	18.75
Municipal court	2	2	2	2	2
Community development	1	1	7.25	5.75	5.75
Arts & Cultural	-	-	-	1.5	11.025
Police	43	45	50	47	49
<b>Total</b>	<b>56</b>	<b>62</b>	<b>73.75</b>	<b>72.50</b>	<b>86.525</b>

**CITY OF LONE TREE**  
**OPERATING INDICATORS BY FUNCTION/PROGRAM**  
**Last Five Fiscal Years**

<b>Function/Program</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Municipal court					
Number of court cases	1,167	1,427	2,260	2,159	1,918
Community development					
Building permits issued	664	723	634	536	701
Building inspections conducted	7,223	5,031	4,257	2,750	4,513
Public works					
Streets overlaid (miles)	2.10	4.06	12.52	11.61	10.48
Public safety					
Accidents	968	1,095	1,033	970	878
Citations issued	4,466	4,860	7,879	5,619	6,107

**CITY OF LONE TREE**  
**CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM**  
**Last Five Fiscal Years**

<b>Function/Program</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Public works					
Streets (miles)	109.94	130.40	130.40	147.00	148.37
Traffic signals	29	33	35	40	42
Public safety					
Stations	1	2	2	2	2
Patrol units	11	15	16	22	24
Capital outlay					
Storm drainage (miles)	1.62	1.62	1.62	1.62	1.62