



## Lone Tree City Council Agenda Tuesday, May 20, 2014

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**Meeting Location:** City Council Meeting Room, Lone Tree Civic Center, 8527 Lone Tree Parkway.

**Meeting Procedure:** The Lone Tree City Council and staff will meet in a public Study Session at 4:30 p.m. At 6:00 p.m. and following the meeting, if necessary, the Council Meeting will adjourn and convene in Executive Session. If an Executive Session is not necessary, Council will recess for dinner. The Regular Session will be convened at 7:00 p.m. Study Sessions and Regular Sessions are open to the public, Executive Sessions are not. Comments from the public are welcome at these occasions: 1. Public Comment (brief comments on items not scheduled for a public hearing) 2. Public Hearings. Contact the City Clerk if special arrangements are needed to attend (at least 24 hours in advance).

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### 4:30 pm Study Session Agenda

1. Semi-Annual Report of the Living and Aging Well in Lone Tree Ad Hoc Committee
  2. Arts Commission Donated Collection Placement Recommendations
  3. Draft Letter of Support for Xcel Energy Transmission Project
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### 6:00pm Executive Session Agenda

1. Roll Call
  2. Executive Session
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### 7:00pm Regular Session Agenda

3. Opening of Regular Meeting/Pledge of Allegiance
4. Amendments to the Agenda and Adoption of the Agenda
5. Conflict of Interest Inquiry
6. Public Comment
7. Announcements
8. Presentations
  - a. Arapahoe County Sheriff's Commendation Presentation for Arapahoe High School Tragedy
  - b. Outstanding Youth of Lone Tree Award
  - c. Fresh Harvest Food Bank in Lone Tree
9. Consent Agenda
  - a. Minutes of the May 6, 2014 Regular Meeting
  - b. Claims for the Period of April 28 – May 12, 2014
  - c. Treasurer's Report for March 2014
10. Administrative Matters
  - a. Presentation of Statement and Certificate of Determination for the Regular Municipal Election held May 6, 2014
11. Adjournment – sine die

### Organizational Meeting of the New City Council

1. Oath of Office – Administered by Mayor James D. Gunning
    - a. Council Member District 1 (4 Year Term): Jacqueline A. Millet
    - b. Council Member District 2 (4 Year Term): Susan M. Squyer
  2. Call to Order & Roll Call
  3. Amendments to the Agenda and Adoption of the Agenda
  4. Conflict of Interest Inquiry
  5. Appointment of Mayor Pro Tem
  6. Council Comments
  7. Adjournment
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## **City Council Presentation for the City of Lone Tree**

May 20, 2014

### **Fresh Harvest Goals:**

- To support the mission and values of the City of Lone Tree as it relates to an Enriched Community, Municipal Stewardship, and Safe Community.
- To raise awareness of Fresh Harvest Food Bank and increase donations.
- To support the Lone Tree community and surrounding Douglas County areas to provide immediate hunger relief, support, and education.

### **Fresh Harvest Food Bank Mission and Values:**

- Fresh Harvest Food Bank provides immediate hunger relief, support and education to our neighbors in need in Douglas County and the surrounding areas.
- We provide financial support, as well as emotional and physical support for families who are facing a crisis.
- Through our partnerships, we provide educational opportunities to assist families who may need additional help in navigating their current circumstances. We provide the tools for our families to work toward a resolution and find a way back to normalcy.
- We are a community food-share organization that strongly believes in the value of community. We share our resources with various non-profits and other agencies that also work to support the needs of families facing a crisis.

## **Programs**

### **Pantry Services and Fresh Produce**

Fresh Harvest Food Bank is different than most food banks, we are also a pantry that serves approximately 150 families a month. Our food bank operation seeks to share our resources with other pantries. The pantries may be local task forces, school pantries, and other organizations that feed the hungry.

As part of our pantry services, we distribute fresh, not salvaged produce to our registered families. We continue to work on providing quality, nutritious fruits and vegetables to the families and agencies that depend on us.

## **Book Bank**

In addition to pantry and food bank services, we operate a book bank for our families, volunteers and residents. This is made possible through our partnership with Douglas County Libraries.

## **Douglas County School Supply Drive 2014-15**

Fresh Harvest Food Bank continues its relationship with Leadership Douglas County, Douglas County Libraries, Douglas/Elbert Task Force, Douglas County Educational Foundation, and Douglas County School District, to collect and distribute school supplies to students in Douglas County.

## **Other programs:**

**Clothing Bank:** providing clothes for men, women and children

**Birthday Bag/Gifts:** providing gifts and everything needed to celebrate a birthday (for the children in our program)

For more information on our programs visit [www.freshharvestfoodbank.org](http://www.freshharvestfoodbank.org).

## **Emergency Supply Kits and Emergency Preparedness Action Plan**

Fresh Harvest Food Bank is exploring the idea of working with various non-profits to provide an emergency ration of water, snacks, and emergency blankets, batteries, etc. for use in an emergency. Whether that emergency is a natural or man-made disaster or tragedy, we want to provide immediate, relevant, and reliable support to our community.

## **Wellness Packs and Hot Meals**

Fresh Harvest Food Bank provides weekend "wellness" packs to Douglas County high school students who otherwise do not have access to a pantry at home, or other food services over the weekend. These packs feature ready-to-eat meals, fresh fruit, water, drinks, and snacks that are easily transported and eaten on the go.

The Fresh Harvest Food Bank Hot Meal Team provides a home-cooked hot meal to 100+ students at Eagle Academy. These students are earning a high school diploma by attending school at night, and working during the day to learn a trade, job skills, and earn a working wage to learn how to be self-sufficient.

This program is expanding, and we are working toward providing hot meals more frequently to these students, as well as providing hot meals to other at-risk youth throughout Douglas County.

## **Senior Citizens and Disabled Adults**

Fresh Harvest Food Bank, like other food banks and pantries in the metro area, is experiencing an uptick in demand for food assistance for Senior Citizens and Disabled Adults. We will work to provide a plan to serve the needs of these individuals as needed.

**We Rely on Volunteers to help us accomplish our goals:**

- Bag packing
- Food stocking
- Distribution Day help
- Phone and computer work
- Book Bank assistance
- Food pick up and delivery
- Community Ambassador program
- Grant writing
- Graphic design
- Marketing/Public Relations
- Event Management
- Operations assistance
- Food Drives and Collections

**Potential Future Programs**

**Speaker Series/Workshops**

Fresh Harvest Food Bank is looking for opportunities to co-sponsor a speaker series, brown bag series, workshops, and other community awareness events with various local businesses and corporations to promote the food bank, its partner agencies and corporate partners.

Fresh Harvest Food Bank is interested in working with its partners to provide a well-rounded series or workshop that provides a holistic and complete, balanced approach to the problem of hunger, poverty, health/wellness and the need for community services in Douglas County.

**MINUTES OF A REGULAR MEETING  
OF THE COUNCIL OF THE  
CITY OF LONE TREE  
HELD  
May 6, 2014**

A regular meeting of the Council of the City of Lone Tree was held on Tuesday, May 6, 2014, at 7:00 p.m., at the Lone Tree Municipal Offices located at 9220 Kimmer Dr. Ste #100, Lone Tree, Colorado 80124.

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Attendance

In attendance were:

James D. Gunning, Mayor  
Jacqueline Millet, Mayor Pro Tem  
Harold Anderson, Council Member  
Kim Monson, Council Member  
Susan Squyer, Council Member

Also in attendance were:

Seth Hoffman, City Manager  
Regina Dennehy, Deputy City Clerk  
Steve Hebert, Deputy City Manager  
Chief Jeffery Streeter, Lone Tree Police Department  
Jeff Holwell, Economic Development Director  
Kristin Baumgartner, Finance Director  
Kelly First, Community Development Director  
Lisa Rigsby Peterson, Lone Tree Arts Center Director  
John Cotten, Public Works Director, TST, Inc.  
Neil Rutledge, Assistant City Attorney, White, Bear and Ankele, P.C.

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Call to Order

Mayor Gunning called the meeting to order at 7:07 p.m., and observed that a quorum was present.

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Pledge of Allegiance

Mayor Gunning led those assembled in reciting the Pledge of Allegiance.

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Amendments to the Agenda

There were no amendments to the agenda.

### Conflict of Interest

There was no conflict of interest.

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### Public Comment

Alexandra Slattery, 8299 Arrowhead Way, presented information on beekeeping and requested Council change the current law to allow her to keep a beehive at her residence. Mayor Gunning indicated the Council would take it under consideration.

Bill Robertson, 9278 E. Aspen Hill Place, thanked Greg Weeks, City Engineer, for being so helpful.

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### Announcements

Mayor Gunning announced upcoming events.

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### Presentations

Kristin Baumgartner, Finance Director, presented the GFOA Financial Award of Excellence.

### Consent Agenda

Mayor Gunning noted the following items on the Consent Agenda, which consisted of:

- § *Minutes of the April 15, 2014 Regular Meeting*
- § *Claims for the period of April 7-28, 2014*

Mayor Pro Tem Miller moved, Council Member Anderson seconded, to approve the Consent Agenda. The motion passed unanimously.

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### Public Works

*Approval of Noraa Concrete Construction Corp. Contract for the Lincoln Bridge Repair*

John Cotten, Public Works Director, introduced the item.

Council Member Monson moved, Mayor Pro Tem Millet seconded, to approve the contract with Noraa Concrete Construction Corp. in the amount of \$319,466.50 for the City of Lone Tree Lincoln Avenue (Westbound) Over I-25 Improvements and authorize the Public Works Director to execute the contract documents. The motion passed unanimously.

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Adjournment

There being no further business, Mayor Gunning adjourned the meeting at 7:45 p.m.

Respectfully submitted,

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Regina Dennehy, Deputy City Clerk

DRAFT



**CITY OF LONE TREE  
STAFF REPORT**

**TO: Mayor Gunning and City Council**

**FROM: Jennifer Pettinger, CMC, City Clerk**

**DATE: May 14, 2014**

**FOR: May 20, 2014 City Council Agenda**

**SUBJECT: Presentation of Statement and Certificate of  
Determination for the Regular Election held May 6, 2014**

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Summary

The canvass has been completed and the Statement and Certificate of Election for the May 6, 2014 Municipal Election is attached and presented to Council. Below is a summary of the municipal election turnout and estimated cost for the election. Please let me know if you have any questions.

2014 Polling Place Municipal Election Overview

Total number of eligible voters	7149
Total number of absentee & emergency ballots requested –District 1	852
Total number of polling place voters – District 1	30
Total number of absentee voters – District 1	<u>443</u>
Total number of voters – District 1	473
Total number of absentee & emergency ballots requested –District 2	629
Total number of polling place voters – District 2	36
Total number of absentee voters – District 2	<u>323</u>
Total number of voters – District 2	359
Total number of polling place voters – City Wide	66
Total number of absentee voters – City Wide	<u>766</u>
Total number of voters – City Wide	832
Total number of absentee & emergency ballots requested	1481
Total number of absentee & emergency ballots returned	766
11.64% Voter Turnout	
Estimated Cost of Election	\$19,201.43



**City of Lone Tree  
Municipal Election  
Tuesday, May 6, 2014  
Statement and Certificate of Election**

I, Jennifer, Pettinger, City Clerk, for City of Lone Tree, Colorado, DO HEREBY CERTIFY that the returns of the Regular Municipal Election have been delivered to me by the Judges of the Election, and the returns reflect the results of all votes cast in the election held on Tuesday, May 6, 2014 and are as follows:

DISTRICT 1 POLLING PLACE BALLOTS CAST:	30
DISTRICT 2 POLLING PLACE VOTES CAST:	36
DISTRICT 1 ABSENTEE BALLOT CAST:	443
DISTRICT 2 ABSENTEE BALLOT CAST:	<u>323</u>
TOTAL VOTES CAST:	832
TOTAL REGISTERED VOTERS AS OF 5/6/14:	7149

Names of Candidates and Office Voted For	Votes For
<b>Council Member District 1 (4 Year Term)</b>	
Jackie Millet	417
<b>Council Member District 2 (4 Year Term)</b>	
Susan Squyer	305

**QUESTION 1:**  
SHALL THE CITY OF LONE TREE HOME RULE CHARTER BE AMENDED TO REQUIRE A MAJORITY VOTE FOR THE ELECTION OF MAYOR AND PROVIDE FOR RUNOFF ELECTIONS FOR MAYOR?

**YES:** 701  
**NO:** 122

**WITNESS my hand and seal this 8<sup>th</sup> day of May, 2014**

  
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Jennifer Pettinger, CMC, City Clerk

