



## Lone Tree City Council Agenda Tuesday, November 17, 2015

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**Meeting Location:** City Council Meeting Room, Lone Tree Civic Center, 8527 Lone Tree Parkway.

**Meeting Procedure:** The Lone Tree City Council and staff will meet in a public Study Session at 4:30pm. At 6:00pm and following the meeting, if necessary, the Council Meeting will adjourn and convene in Executive Session. If an Executive Session is not necessary, Council will recess for dinner. The Regular Session will be convened at 7:00pm. Study Sessions and Regular Sessions are open to the public, Executive Sessions are not. Comments from the public are welcome at these occasions: 1. Public Comment (brief comments on items not scheduled for a public hearing) 2. Public Hearings. Contact the City Clerk if special arrangements are needed to attend (at least 24 hours in advance).

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### 4:30pm Study Session Agenda

1. Introduction of Tobi Basile, Municipal Court Clerk I
  2. Lighting System Update at Lone Tree Tennis Center
  3. Rueter Hess Recreation Authority Update
  4. Request for Support of Xcel Energy's Solar Connect Program
  5. IGA w/Douglas County School District RE-1 re: School Marshal Program (SMP)
  6. Discussion of Broadcasting City Council Meetings
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### 6:00pm Executive Session Agenda

1. Roll Call
  2. Executive Session
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### 7:00pm Regular Session Agenda

3. Opening of Regular Meeting/Pledge of Allegiance
  4. Amendments to the Agenda and Adoption of the Agenda
  5. Conflict of Interest Inquiry
  6. Public Comment
  7. Announcements
  8. Presentations
    - a. Special Achievement Recognition for Volunteer Sandy Klassen
  9. Consent Agenda
    - a. Minutes of the November 3, 2015 Regular Meeting
    - b. Claims for the Period of October 26 – November 9, 2015
    - c. Treasurer's Report for September 2015
  10. Police Department
    - a. IGA w/Douglas County School District RE-1 re: School Marshal Program (SMP)
  11. Administrative Matters
    - a. **Public Hearing:** 2016 Proposed Budget
    - b. **Ordinance 15-06, PROVIDING FOR THE CREATION OF THE LONE TREE BUSINESS IMPROVEMENT DISTRICT BOARD OF DIRECTORS (Emergency)**
    - c. **Resolution 15-17, FIXING THE NUMBER AND APPOINTING THE DIRECTORS OF THE LONE TREE BUSINESS IMPROVEMENT DISTRICT**
  12. Council Comments
  13. Adjournment
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### **City of Lone Tree Upcoming Events**

more info available at [www.cityoflonetree.com](http://www.cityoflonetree.com) & [www.lonetreeartscenter.org](http://www.lonetreeartscenter.org)

- Art Expo – Best of Show, November 9<sup>th</sup> – 30<sup>th</sup>, LTAC.
- Hot Tomatoes, Arts in the Afternoon, Wednesday, November 18th at 1:30 pm, LTAC, Event Hall.
- Snow Glow: A Colorado Holiday Celebration, Sunday, November 22<sup>nd</sup>, Passport to Culture performance, 1:30 pm. and Sensor Friendly performance, 7:00 pm, LTAC Main Stage.
- Nat King Cole Christmas, Sunday, November 29<sup>th</sup>, 7:30 pm, LTAC, Main Stage.
- Seedlings: Holiday Stories & Crafts, Douglas County Libraries, Tuesday, December 1<sup>st</sup> at 9:30 and 11:00 am, LTAC Event Hall. (Both Shows Sold Out)



## CITY OF LONE TREE STAFF REPORT

**TO:** Mayor Gunning and City Council  
**FROM:** Jeff Streeter, Chief of Police  
**DATE:** October 22, 2015  
**FOR:** November 3, 2015  
**SUBJECT:** VIPS Sandi Klassen

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### Summary

The President's Volunteer Service Award recognizes United States citizens and lawfully admitted, permanent residents of the United States who have received the required number of hours of service over a 12-month time period or cumulative hours over the course of a lifetime.

The President's Lifetime Achievement Award is given to those individuals who have completed 4,000 or more hours in their lifetime.

### Cost

N/A

### Suggested Motion or Recommended Action

Please join me in recognizing Sandi Klassen for receiving the President's Lifetime Achievement Award for accumulating more than 4,190 volunteer hours with the Lone Tree Police Department and City of Lone Tree.

### Background

VIPS Sandi Klassen joined the Lone Tree Police Department as a Volunteer in Police Service in March 2009. She attended and completed the Douglas County Community Safety Volunteer Academy in May 2009 and began training as a patrol volunteer. In 2011, Sandi was asked by her peers and coordinator to become a Field Training Volunteer or FTV and was responsible for the training of all new patrol volunteers in all aspects of patrol activities. In February 2013 Sandi transitioned away from the patrol function and became an Administrative Volunteer, assisting with data entry and other assignments as needed. In June 2015 Sandi joined the Parker/Lone Tree Victim Services program where she volunteers as a Victim Advocate.

**MINUTES OF A REGULAR MEETING  
OF THE COUNCIL OF THE  
CITY OF LONE TREE  
HELD  
November 3, 2015**

A regular meeting of the Council of the City of Lone Tree was held on Tuesday, November 3, 2015, at 7:00 p.m., at the Lone Tree City Council Chambers located at 8527 Lone Tree Parkway, Lone Tree, Colorado 80124.

Attendance

In attendance were:

James D. Gunning, Mayor  
Jacqueline Millet, Mayor Pro Tem  
Harold Anderson, Council Member  
Kim Monson, Council Member  
Susan Squyer, Council Member

Also in attendance were:

Seth Hoffman, City Manager  
Steve Hebert, Deputy City Manager  
Torie Brazitis, Assistant to the City Manager  
Jeff Holwell, Economic Development Director  
Chief Jeffery Streeter, Lone Tree Police Department  
Kristin Baumgartner, Finance Director  
Kelly First, Community Development Director  
Lisa Rigsby Peterson, Lone Tree Arts Center Director  
Neil Rutledge, City Attorney, White, Bear and Ankele, P.C.  
John Cotten, Public Works Director, TTG Corp.

Call to Order

Mayor Gunning called the meeting to order at 7:01 p.m., and observed that a quorum was present.

Pledge of Allegiance

Mayor Gunning led those assembled in reciting the Pledge of Allegiance.

Amendments to the Agenda

There were no amendments to the agenda.

Conflict of Interest

There was no conflict of interest.

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Public Comment

There was no public comment.

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Announcements

Patrick Britti, Youth Commissioner, gave Council an update on the Youth Commission.

Mayor Gunning announced upcoming events.

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Presentations

There was no presentation.

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Consent Agenda

Mayor Gunning noted the following items on the Consent Agenda, which consisted of:

- *Minutes of the October 20, 2015 Regular Meeting*
- *Claims for the period of October 12-26, 2015*

Mayor Pro Tem Millet moved, Council Member Squyer seconded, to approve the Consent Agenda. The motion passed with a 5 to 0 vote.

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Community Development

*Approval of Sierra Grill Site Improvement Plan (SIP) Project #SP15-72R*

Hans Friedel, Planner II, introduced the item. William Brinkerhoff, of Brinkerhoff Hospitality, Inc. the applicant, spoke about the project. Kevin Stephenson, of Boss Architecture, architect for the project, discussed the design character and scale of the proposed building as well as the site plan.

Council Member Monson moved, Council Member Anderson seconded, to approve Sierra Grill Site Improvement Plan (SIP) Project #SP15-72R subject to final approval by the Lone Tree Public Works Department and the pending lot line adjustment. The motion passed with a 5 to 0 vote.

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Police Department

***RESOLUTION 15-16, ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)***

Chief Jeffery Streeter, Lone Tree Police Department, introduced the item.

Mayor Pro Tem Millet moved, Council Member Squyer seconded, to approve **RESOLUTION 15-16, ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**. The motion passed with a 5 to 0 vote.

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Public Works

*Approval of IGA w/Douglas County re: Snow Removal*

John Cotten, Public Works Director, introduced the item.

Council Member Anderson moved, Mayor Pro Tem Millet seconded, to approve the IGA with Douglas County regarding snow removal services on Lincoln Avenue, County Line Road, Havana Street and Surrey Drive within the City. The motion passed with a 5 to 0 vote.

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Administrative Matters

*Approval of Commissioners Choice*

Lisa Rigsby Peterson, Lone Tree Arts Center Director, introduced the item.

Council Member Anderson moved, Council Member Monson seconded, to approve the Lone Tree Arts Commission's recommendation to exhibit Diane Cornish and Cindy Welch's work for the Commissioner's Choice program at the Lone Tree Arts Center. The motion passed with a 5 to 0 vote.

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*Acceptance of External Auditor Engagement Letter*

Kristin Baumgartner, Finance Director, introduced the item.

Council Member Squyer moved, Council Member Monson seconded, to approve the engagement letter with Eide Bailly for external auditor services for the 2015 Audit, with the option to renew the contract for four additional years. The motion passed with a 5 to 0 vote.

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Adjournment

There being no further business, Mayor Gunning adjourned the meeting at 8:21 p.m.

Respectfully submitted,

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Steve Hebert, Deputy City Manager

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## FINAL STAFF REPORT

**To:** Mayor Gunning and City Council

**From:** Kelly First, Director of Community Development  
Hans Friedel, Planner II

**Date:** November 4, 2015

**SUBJECT:** RidgeGate Filing No. 18, Lot 4A  
Site Improvement Plan (Sierra Grill)  
Project SP15-72R

**Owner**

William and Mark Brinkerhoff  
Brinkerhoff Hospitality, Inc.  
8001 South Interport Boulevard  
Suite 260  
Englewood, CO 80112

**Representative**

Kevin Stephenson and Chris Davis  
BOSS.architecture, LLC  
2546 15th Street  
Denver, CO 80211

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**Planning Commission Hearing Date:**  
**City Council Hearing Date:**

**October 13, 2015**  
**November 3, 2015**

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The City Council unanimously approved the Site Improvement Plan subject to final City of Lone Tree Public Works approval. Prior to final SIP approval, the related lot line adjustment (SB15-75R) shall be approved by City staff and recorded.

END



## CITY OF LONE TREE STAFF REPORT

**TO:** Mayor Gunning and City Council  
**FROM:** Jeff Streeter, Chief of Police  
**DATE:** November 4, 2015  
**FOR:** November 17, 2015  
**SUBJECT:** School Marshal program

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### Summary

The City of Lone Tree has an Inter-Governmental Agreement (IGA) with the Douglas County School District RE-1 in regards to the School Marshal Program.

### Cost

There is no cost associated with the adoption of this IGA to the City of Lone Tree.

### Suggested Motion or Recommended Action

Respectfully request approval of this IGA with Douglas County School District for the School Marshal Program.

### Background

The School Marshal Program was created shortly after the tragic shooting at Sandy Hook Elementary School in Connecticut. The leaders of the Douglas County School District and the leaders of the enforcement agencies within Douglas County collaborated on a program that would increase the safety of the children in Douglas County.

The program is designed to make police officers available for patrolling the interior and exterior of the elementary schools, specifically Eagle Ridge Elementary and Lone Tree Elementary.

The officers will make a minimum of two visits to the schools to the extent possible. The School Marshal will spend two hours at each school per day. The Marshal will determine how best to break up those hours; for example the Marshal can spend two hours

consecutively or can break those hours up spending one hour in the morning and one hour in the evening.

The school district has agreed to pay the City of Lone Tree \$31,200 to help offset costs that are accrued by the Marshal.

The School Marshal Program has forged a strong relationship between the students/school faculty and the Lone Tree Police Department. The officers who have worked and who are currently working within the schools also provide counseling and education to the students on law enforcement and general safety matters.

The Marshals participate in all of the scheduled drills (i.e. Fire, lockdown, lockout, etc.) and act as a liaison between the school, school district and the Lone Tree Police Department.

INTERGOVERNMENTAL AGREEMENT BETWEEN  
DOUGLAS COUNTY SCHOOL DISTRICT RE-1  
AND THE CITY OF LONE TREE REGARDING PROVIDING POLICE OFFICERS  
TO PATROL ELEMENTARY AND MIDDLE SCHOOLS AND OTHER FACILITIES  
UNDER THE SCHOOL MARSHAL PROGRAM (SMP)

This Intergovernmental Agreement by and between Douglas County School District RE-1 (“District”) and the City of Lone Tree (“City”) is made and entered on this \_\_\_\_ day of \_\_\_\_\_, 2015.

RECITALS

WHEREAS, the District and the local law enforcement agencies have a long tradition of collaboration and cooperation in keeping the students, staff and parents in our schools safe, and

WHEREAS, in the aftermath of the tragic events on December 14, 2012 at Sandy Hook Elementary School in Connecticut, the leaders of the District and all law enforcement agencies in Douglas County came together to review the current status of safety measures in our schools, and to discuss what additional measures could be taken to enhance protection of students, staff, parents, and other patrons of our schools, and

WHEREAS, after study, a committee of District and law enforcement collaborated on making recommendations for a number of protective initiatives, including ways to increase trained law enforcement presence and response to elementary and middle schools, since high schools already benefit from such presence in the form of School Resource Officers on site, and

WHEREAS, the District and the City wish to enter into an agreement as to the providing of armed police officers designated as “School Marshals Officers” to patrol elementary and middle schools and other facilities as defined in Exhibit A within their jurisdiction; and

WHEREAS, the District desires to have School Marshal Officers visiting schools on regularly scheduled school days during normal school hours within the District and within the City of Lone Tree; and

WHEREAS, the City is willing to make available at designated schools within the District set forth herein a police officer to act as a School Marshal Officer; and

WHEREAS, Section 29 1-203, C.R.S. authorizes local governments to cooperate or contract with each other to provide any function or service lawfully authorized to each other; and

WHEREAS, the District agrees to provide funding to cover the cost of providing a police officer as a School Marshal Officer in the District and allocate and deliver these funds to the City annually at the beginning of each District fiscal year.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the District and the City agree as follows:

1. The City shall make available police officers to function as a School Marshal Officer. The School Marshal Officer additionally shall provide services to include law enforcement, counseling and education to the students of each school within their jurisdiction to the extent possible.
2. The Lone Tree Police Department and the District will create a SMP policy that details the duties and responsibilities of the officers assigned to the program.
3. School Marshal Officer is defined as a sworn police officer or sheriff's deputy whose primary role is to provide an enhanced security presence at elementary and middle schools and other facilities as defined in Exhibit A during school hours. The duties of the School Marshal Officer shall include, but not be limited to the following:
  - Patrolling the exterior and interior of elementary and middle schools within their jurisdiction. Maintain high visibility during drop off and pickup times.
  - Will assist and participate in school's scheduled safety drills.
  - Make a minimum of two visits to each school daily.
  - Familiarity of school bus transportation routes and stops pertaining to area of coverage.
  - Interaction with staff and students is expected in order to promote a sense of calmness, relationship building and regularity.
  - Upon visiting each school, use the assigned access card to gain access to the school which logs the visit into the District's database for tracking and accounting purposes.
  - Conduct regular and informal safety assessments of each school and report any concerns or recommendations to the Director of Safety and Security.
  - Imminent safety concerns requiring immediate action to preserve the welfare and safety of students and staff will be relayed immediately to the Principal (or other building administrator) and the Director of Safety and Security.
  - Provide education and counseling to students on law enforcement and general safety matters.
  - Act as a liaison between the Lone Tree Police Department and the District.
  - Coordinate matters of mutual law enforcement concerns between the District and the Lone Tree Police Department.
  - Create an open, uninhibited environment of discussion geared to the understanding and respect for the District, Lone Tree Police Department, and the City.
  - Investigate law enforcement and public safety issues while on campus when necessary.
  - Assist with incidents occurring at the school if time permits or request another officer be sent to take over in order to resume patrols.

4. The approved uniform for the School Marshal Officers will be a “soft” uniform which shall display the agency name, logo, badge or crest embroidered or printed on the front of the shirt in a prominent location; and display “Police or Sheriff” in large lettering on the back of the shirt as to be visible at a reasonable distance. School Marshals shall use plain or unmarked car unless there is an exigent circumstance that necessitates using a marked patrol vehicle. All other equipment utilized by the School Marshal Officer will be issued, regulated, maintained and/or owned by the Police Department.
5. The District shall allocate funds annually \$31,200 to cover the costs associated with the SMP (see Exhibit A). The District shall pay the City the total amount to be allocated no later than July 31 of the current year.
6. The School Marshal Officer shall remain an employee of the City at all times.
7. The School Marshal Officer shall be subject to the Lone Tree Police Department’s supervision, chain of command and to the policies, procedures, rules, regulations, directives, written evaluations, and orders of the Lone Tree Police Department and the City. The School Marshall Officer will also comply with the laws, policies, and the regulations of the District to the extent that such measures are not in conflict with those of the City or Lone Tree Police Department. Although the School Marshal Officer will work closely with school administrators and faculty to determine the most effective use of the School Marshal’s time and expertise, the School Marshal Officer shall not be subject to supervision or direction by the District.
8. The term of this agreement will be from July 1, 2015 through June 30, 2016. Thereafter, this agreement shall be continued for successive one-year terms unless sooner terminated by either party. The financial obligation hereto is subject to annual budgeting and appropriation of the necessary funds. Funding rates outlined in paragraph 5 shall increase by the average increase the District provides its employees (this increase is subject to District CFO approval) for that District fiscal year.
9. This agreement may be terminated by either party upon 1 year written notice to the other party. The District shall only be responsible for the costs outlined in Section 3 for services performed as of such termination date.
10. Any notice required to be given by this agreement shall be given as follows:

To the District:

Douglas County School District RE-1  
620 Wilcox Street  
Castle Rock, CO 80104  
ATTN: Director of School Safety and Security

To the District:

Douglas County School District RE-1  
Office of Legal Counsel  
620 Wilcox Street  
Castle Rock, CO 80104  
ATTN: Legal Counsel

To the City of Lone Tree  
9220 Kimmer Drive, Suite 100  
Lone Tree, CO 80124  
ATTN: City Manager

With a copy to:  
Lone Tree Police Department  
9220 Kimmer Dr, Suite 120  
Lone Tree, CO 80124  
ATTN: Chief of Police

11. None of the terms or conditions of this agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto. Nothing in this agreement shall be deemed as a waiver of immunity or liability limits granted to the City or District under the Colorado Governmental Immunity Act.
12. This agreement constitutes the entire agreement of the parties hereto and supersedes all prior negotiations, representations or agreements, either written or oral. This agreement may be amended or modified or changed, in whole or in part, only by written agreement approved by each party.

This agreement is entered into as of the day and year set forth above.

ATTEST:

CITY OF LONE TREE

\_\_\_\_\_  
Jennifer Pettinger, City Clerk

\_\_\_\_\_  
Jim Gunning, Mayor

ATTEST:

DOUGLAS COUNTY SCHOOL  
DISTRICT RE-1

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Nona Eichelberger  
Board of Education Secretary

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Kevin Larsen, President Board of  
Education

ATTEST:

DOUGLAS COUNTY SCHOOL  
DISTRICT RE-1

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Thomas Tsai  
Chief Operating Officer

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Richard Payne  
Director of Safety and Security

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Robert Ross  
Legal Counsel

**EXHIBIT A**  
**Douglas County School District Elementary and Middle Schools**  
**and other facilities within**  
**Lone Tree Police Department Jurisdiction**

1. Eagle Ridge Elementary
2. Lone Tree Elementary
3. Early Childhood Center/Bridges - North

Methodology

Total Elementary and Middle Schools in Douglas County	64
Elementary and Middle Schools in City of Lone Tree Police Department Jurisdiction	3
Percentage of Total Elementary and Middle Schools	5%
Total Douglas County School District Budget for Armed Law Enforcement Security	\$600,000
City of Lone Tree Police Department Allocation of Total Budget	\$31,200

**Charter Schools**  
 none

**District Facilities**  
 none

## STAFF REPORT

**TO: Mayor Gunning and City Council**  
**FROM: Kristin Baumgartner, Finance Director**  
**DATE: November 10, 2015**  
**FOR: November 17, 2015, City Council Meeting**  
**SUBJECT: 2016 Draft City Budget**

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### Summary

Pursuant to State Statute, the City will hold its annual public hearing which is scheduled for Tuesday November 17th at 7:00 PM. A draft of the budget will be distributed Friday to Council with the Treasurer's report for September. Staff wanted to evaluate sales tax information as well as other revenues and expenses before distributing the public hearing version of the budget. Please keep in mind that the 2016 budget is still in draft form and that substantial changes/modifications to the current draft will be discussed and considered with Council prior to adoption. The final budget version will be adopted by City Council on Tuesday, December 1, 2015 at 7:00 PM.

Cost  
N/A

### Suggested Motion or Recommended Action

No motion at this time. This is the public hearing meeting. Council will approve the final 2016 budget and related resolution on December 1, 2015

**CITY OF LONE TREE**  
**SUMMARY**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

	2014 ACTUAL	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>BEGINNING FUND BALANCES</b>	\$ 15,797,988	\$ 18,758,983	\$ 19,362,787	\$ 19,362,787	\$ 21,311,716
<b>REVENUE</b>					
TAXES	26,158,079	26,449,900	19,471,337	27,571,200	28,753,000
FRANCHISE FEES	1,033,993	1,059,200	732,762	1,041,000	1,061,000
INTERGOVERNMENTAL	4,991,287	8,335,712	4,070,940	5,709,258	18,825,997
LICENSES, FEES AND CHARGES	2,124,212	1,286,500	1,225,864	1,409,500	1,417,000
FINES AND FORFEITURES	540,304	626,300	555,902	726,000	742,000
ARTS CENTER	1,639,948	1,834,730	1,357,778	1,799,275	2,006,739
OTHER	443,915	1,254,086	1,211,988	1,358,260	431,305
Total revenue	\$36,931,738	40,846,428	28,626,570	39,614,493	53,237,041
<b>TRANSFERS IN</b>					
General Fund	173,024	127,500	-	127,500	350,000
Special Revenue Fund - Arts Center	857,041	1,029,436	524,882	898,831	1,099,534
Total transfers in	1,030,065	1,156,936	524,882	1,026,331	1,449,534
Total funds available	53,759,792	60,762,347	48,514,239	60,003,611	75,998,292
<b>EXPENDITURES</b>					
GENERAL GOVERNMENT	4,774,300	5,051,152	3,539,920	4,959,998	5,673,650
MUNICIPAL COURT	213,810	229,966	146,059	193,689	253,174
COMMUNITY DEVELOPMENT	1,025,520	913,242	736,283	1,005,652	1,140,919
POLICE DEPARTMENT	6,419,164	7,314,021	4,933,713	6,914,960	7,384,509
PUBLIC WORKS	4,270,688	4,430,000	3,114,226	4,607,500	4,837,500
ARTS AND CULTURAL	2,783,698	3,022,666	2,025,966	2,854,606	3,586,273
PARKS AND RECREATION	4,146	165,000	-	147,500	400,000
CAPITAL OUTLAY	11,440,796	20,734,239	8,490,236	14,484,790	28,451,786
DEBT SERVICE	2,434,819	2,505,000	433,434	2,496,869	2,564,000
Total expenditures	33,366,940	44,365,286	23,419,838	37,665,565	54,291,811
<b>TRANSFERS OUT</b>					
General Fund	857,041	1,029,436	524,882	898,831	1,099,534
Debt Service Fund - Arts and Cultural Facilities	173,024	127,500	-	127,500	350,000
Total transfers out	1,030,065	1,156,936	524,882	1,026,331	1,449,534
Total appropriation	34,397,006	45,522,222	23,944,720	38,691,896	55,741,345
<b>ENDING FUND BALANCES</b>	\$ 19,362,787	\$ 15,240,125	\$ 24,569,523	\$ 21,311,716	\$ 20,256,947

**CITY OF LONE TREE**  
**SUMMARY**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

	2014 ACTUAL	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>FUNDS RESERVED FOR:</b>					
Emergency reserves (TABOR)	786,476	966,000	723,000	1,001,000	1,026,000
Emergency maintenance and repair	52,601	52,601	52,601	52,601	52,601
Prepaid items	447,778	300,000	-	450,000	450,000
Emergency disaster management	99,273	108,077	108,077	108,077	130,385
Bond proceeds - Park and Rec Improvements	934,909	794,020	935,471	835,471	-
Park fee in lieu of land	74,194	74,194	93,394	110,194	110,194
Conservation Trust Fund	172,398	240,118	219,419	233,398	45,398
Brick fence replacement reserve	986,200	986,200	986,200	986,200	986,200
Lone Tree Link Shuttle	425,812	-	604,914	340,812	175,812
Kaiser Walk/Wheel grant	11,140	-	9,886	-	-
Light Rail	-	-	-	-	5,445,832
Debt Service - Arts and Cultural Facilities	655,277	766,141	1,812,971	983,371	1,066,371
Debt Service - Park and Recreation Improvements	778,577	868,767	1,510,257	1,014,414	1,243,334
<b>FUNDS DESIGNATED FOR:</b>					
Working reserve	3,528,000	4,527,000	4,527,000	4,458,000	4,847,000
Capital reserve - capital projects	3,817,000	5,518,333	7,256,000	10,700,000	4,655,000
Subsequent year's expenditures	3,004,955	-	-	-	-
<b>UNDESIGNATED AND UNRESERVED FUNDS</b>					
	3,588,197	38,673	5,730,333	38,178	22,820
	\$ 19,362,787	\$ 15,240,124	\$ 24,569,523	\$ 21,311,716	\$ 20,256,947

**CITY OF LONE TREE**  
**GENERAL FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

REVENUE DETAIL

	2014 ACTUAL*	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>BEGINNING FUND BALANCE</b>	\$ 14,546,061	\$ 17,333,475	\$ 17,928,933	\$ 17,928,933	\$ 19,313,931
<b>REVENUE</b>					
<b>TAXES</b>					
Sales tax	20,247,946	20,472,000	14,639,065	21,245,000	21,973,000
Use tax-retail	726,590	695,400	511,696	637,000	670,000
Use tax - building materials	982,359	1,139,000	960,269	1,070,000	1,373,000
Lodging tax	908,192	929,000	766,038	1,036,000	1,108,000
Admissions tax	503,914	374,000	272,789	397,000	405,000
<b>TOTAL TAXES</b>	<b>23,369,001</b>	<b>23,609,400</b>	<b>17,149,856</b>	<b>24,385,000</b>	<b>25,529,000</b>
<b>FRANCHISE FEES</b>					
Electric and gas	834,725	853,000	628,502	829,000	845,000
Cable TV	199,268	206,200	104,260	212,000	216,000
<b>TOTAL FRANCHISE FEES</b>	<b>1,033,993</b>	<b>1,059,200</b>	<b>732,762</b>	<b>1,041,000</b>	<b>1,061,000</b>
<b>INTERGOVERNMENTAL</b>					
Highway Users Tax (HUTF)	328,143	322,394	259,029	334,000	339,000
Conservation Trust Fund (Lottery)	57,280	63,000	46,770	61,000	62,000
Cigarette tax	196,839	193,000	145,289	199,000	199,000
County Road & Bridge shareback	1,083,245	1,169,460	1,172,632	1,175,000	1,410,841
Douglas County Shareback - transportation	2,129,017	2,435,000	1,548,683	2,498,000	2,648,000
Motor vehicle registration fees	43,150	45,000	33,061	44,000	45,000
Regional improvements contribution - RRMDs	101,656	126,258	-	126,258	183,990
Reimbursable costs	938,772	3,963,600	856,118	1,254,000	13,819,166
Grants	113,185	18,000	9,359	18,000	119,000
<b>TOTAL INTERGOVERNMENTAL</b>	<b>4,991,287</b>	<b>8,335,712</b>	<b>4,070,940</b>	<b>5,709,258</b>	<b>18,825,997</b>

Notes:

\*2014 includes RidgeGate totals on all applicable revenue and expenditures lines for ease of comparison year to year; discontinued fund in 2015

**CITY OF LONE TREE  
GENERAL FUND  
FORECASTED 2016 BUDGET AS PROJECTED  
WITH 2014 ACTUALS AND 2015 ESTIMATED**

REVENUE DETAIL - Continued

	2014 ACTUAL*	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>REVENUE (Continued)</b>					
<b>LICENSES, FEES AND CHARGES</b>					
Sales and use tax and business license fees	22,320	23,500	22,092	33,500	2,000
Liquor license fees	13,589	13,000	17,784	20,000	20,000
Building permit fees	1,924,577	1,039,000	1,065,454	1,165,000	1,198,000
Planning and zoning fees	29,746	38,000	29,775	33,000	34,000
Engineering fees	94,780	135,000	90,758	115,000	117,000
Other	39,200	38,000	-	43,000	46,000
TOTAL LICENSE, FEES AND CHARGES	2,124,212	1,286,500	1,225,864	1,409,500	1,417,000
<b>FINES AND FORFEITURES</b>					
Court fees	71,630	73,400	65,586	87,000	90,000
Vehicle and other code violation fines	422,071	507,000	448,517	584,000	596,000
Victims assistance surcharge	46,603	45,900	41,800	55,000	56,000
TOTAL FINES AND FORFEITURES	540,304	626,300	555,902	726,000	742,000
<b>OTHER</b>					
Net investment income	12,358	15,686	10,018	12,200	15,385
Miscellaneous	168,626	994,000	995,961	1,057,960	62,000
Police Department fees and other charges	39,673	25,000	21,162	60,000	102,000
Tenant rental income	222,567	218,000	183,521	226,000	250,000
OTHER	443,224	1,252,686	1,210,662	1,356,160	429,385
Total revenue	32,502,021	36,169,798	24,945,985	34,626,918	48,004,382
<b>TRANSFERS IN</b>					
Special Revenue Fund - RidgeGate	-	-	-	-	-
Debt Service Fund - Arts and Cultural Facilities	173,024	127,500	-	127,500	350,000
Total transfers in	173,024	127,500	-	127,500	350,000
Total funds available	\$ 47,221,106	\$ 53,630,773	\$ 42,874,918	\$ 52,683,351	\$ 67,668,313

**CITY OF LONE TREE**  
**GENERAL FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

EXPENDITURE DETAIL

	2014 ACTUAL*	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT</b>					
City Council expenditures	\$ 26,987	\$ 48,000	\$ 18,783	\$ 31,500	\$ 49,500
City Council stipend	58,456	61,300	45,154	60,225	62,029
Administrative Services - salaries and benefits	593,929	640,409	458,325	637,661	865,365
City Clerk	28,942	40,000	9,768	18,500	81,200
Human Resources	83,147	81,270	52,335	83,923	84,200
Information Technology	453,380	481,650	276,372	483,730	467,320
Municipal office building	380,670	417,350	349,461	482,812	513,970
Civic Center maintenance & utilities	71,137	79,400	48,303	84,560	86,810
LTAC maintenance & utilities	290,134	301,910	243,699	352,300	355,189
Restroom maintenance	8,807	8,500	4,987	9,300	11,500
Fountain maintenance	20,095	23,500	11,670	24,000	24,520
Yosemite Library Operations	-	-	-	-	30,000
Insurance	397,029	405,300	393,803	405,300	425,600
Finance - salaries and benefits	390,158	422,635	305,662	425,285	445,101
Finance - consulting	7,345	-	-	-	-
Finance - banking services	-	-	-	-	45,000
Audit	32,935	30,000	29,964	45,000	35,000
City Manager's Office - salaries and benefits	768,761	723,266	527,949	720,663	759,854
Dues and memberships	111,636	99,811	99,061	99,811	101,354
Legal - general	651,594	490,000	380,893	510,000	510,000
Legal - special	8,672	100,000	-	20,000	100,000
Consulting	48,625	80,000	28,437	52,000	85,000
Community support	46,716	53,000	32,906	50,000	28,600
Community garden	-	3,000	3,000	3,000	-
Youth initiatives	19,800	19,800	-	19,800	19,800
Housing Partnership	35,000	35,000	35,000	35,000	35,000
Community education programs	1,025	1,000	276	1,000	1,000
Living and aging well	-	-	-	-	2,600
Communications	70,018	95,800	51,496	70,000	141,900
Economic development	135,551	276,000	120,411	210,000	270,000
Miscellaneous	33,752	33,251	12,205	24,631	36,238
<b>TOTAL GENERAL GOVERNMENT</b>	<b>4,774,300</b>	<b>5,051,152</b>	<b>3,539,920</b>	<b>4,960,000</b>	<b>5,673,650</b>

**CITY OF LONE TREE**  
**GENERAL FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

EXPENDITURE DETAIL - Continued

2014 ACTUAL*	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
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**EXPENDITURES (Continued)**

**MUNICIPAL COURT**

Municipal Judge	25,361	30,000	18,432	25,000	30,000
Legal	36,000	36,000	27,000	36,000	36,000
Administration	135,764	140,966	87,123	119,100	174,174
Office supplies and software	3,241	3,000	2,915	3,000	3,000
Victims assistance	13,444	20,000	10,589	10,589	10,000
<b>TOTAL MUNICIPAL COURT</b>	<b>213,810</b>	<b>229,966</b>	<b>146,059</b>	<b>193,689</b>	<b>253,174</b>

**COMMUNITY DEVELOPMENT**

Salaries and benefits	629,538	715,049	497,971	686,155	735,539
Contract services	5,807	1,500	800	1,500	67,700
Field supplies	4,304	3,625	1,024	1,356	1,550
Planning Commission	2,184	2,500	1,814	2,500	2,500
Document scanning	6,725	6,500	7,050	8,050	5,000
Plan review and other inspections	49,713	70,000	39,249	66,950	110,000
Elevator inspections	80,201	61,920	38,220	61,920	74,250
Engineering	239,826	30,000	132,430	150,000	125,000
Sustainability program	-	3,000	3,000	3,000	1,000
ROW mowing	-	7,100	5,100	7,313	7,600
Miscellaneous	7,222	12,048	9,625	16,908	10,780
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>1,025,520</b>	<b>913,242</b>	<b>736,283</b>	<b>1,005,652</b>	<b>1,140,919</b>

**POLICE DEPARTMENT**

Salaries and benefits	5,118,378	5,651,088	3,865,098	5,401,000	5,690,000
Office and administration	111,910	111,900	75,424	111,380	111,900
Uniforms and equipment	52,485	64,200	40,832	62,600	62,700
Vehicles and equipment	518,516	538,575	383,700	529,797	546,425
General equipment	17,948	135,950	5,842	27,000	143,950
Intergovernmental agreements	519,358	660,520	479,738	661,568	690,004
Training	62,969	127,888	62,417	98,200	114,600
Community outreach and miscellaneous	17,599	23,900	20,662	23,415	24,930
<b>TOTAL POLICE DEPARTMENT</b>	<b>6,419,164</b>	<b>7,314,021</b>	<b>4,933,713</b>	<b>6,914,960</b>	<b>7,384,509</b>

**CITY OF LONE TREE**  
**GENERAL FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

EXPENDITURE DETAIL - Continued

2014 ACTUAL*	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
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**EXPENDITURES (Continued)**

**PUBLIC WORKS**

Public Works Department	616,066	585,000	461,786	667,000	710,000
Street lighting	390,827	396,000	255,100	396,000	396,000
Street maintenance	577,512	650,000	456,922	650,000	755,000
Drainage maintenance	77,162	60,000	43,730	60,000	60,000
Street & sidewalk sweeping	25,915	50,000	34,867	50,000	52,000
Traffic signal energy cost and maintenance	123,781	135,000	115,820	135,000	95,000
Signal timing	-	19,000	1,059	2,000	32,000
Snow removal	1,208,947	902,000	755,308	1,200,000	1,200,000
Landscaping maintenance	23,813	50,000	25,853	50,000	50,000
Trash and recycling service	507,076	512,000	387,032	531,000	520,000
Household hazardous waste program	4,506	6,500	4,250	6,500	6,500
Engineering	264,910	460,000	243,135	300,000	340,000
Fence maintenance	-	80,000	87,205	87,205	80,000
Geographic Information System (GIS)	146,327	140,000	124,236	150,000	150,000
Website mapper	5,000	-	-	-	-
Materials and equipment	10,010	14,000	309	14,000	14,000
EPA Phase 2 Drainage	55,954	110,000	43,894	50,000	100,000
Noxious weeds control	22,207	20,000	16,488	20,000	20,000
Signage and striping	119,295	120,000	8,027	120,000	120,000
Accident repairs	4,732	20,000	-	2,795	20,000
Public Works Facility operations and equipment	41,689	45,000	33,443	54,000	50,000
Software and support	9,311	17,000	7,760	17,000	19,000
Street amenities	-	5,000	-	5,000	5,000
Mutt mitts contract	10,338	10,500	7,753	10,500	10,500
Holiday lighting and decorations	23,589	20,000	-	26,500	25,000
Miscellaneous	1,722	3,000	249	3,000	3,000
Public Works vehicle maintenance and gas	-	-	-	-	2,500
Lincoln Pedestrian Bridge Maintenance	-	-	-	-	2,000
<b>TOTAL PUBLIC WORKS</b>	<b>4,270,688</b>	<b>4,430,000</b>	<b>3,114,226</b>	<b>4,607,500</b>	<b>4,837,500</b>

**ARTS AND CULTURAL**

Arts Center repairs and maintenance	113,685	106,000	100,067	104,000	100,000
Arts Center capital improvements	173,024	52,500	43,237	52,500	350,000
Vehicles	-	-	-	-	30,000
<b>TOTAL ARTS AND CULTURAL</b>	<b>286,709</b>	<b>158,500</b>	<b>143,304</b>	<b>156,500</b>	<b>480,000</b>

**PARKS AND RECREATION**

Joint recreational projects with South Suburban	4,146	65,000	-	47,500	300,000
Park and recreation capital improvements	-	100,000	-	100,000	100,000
<b>TOTAL PARKS AND RECREATION</b>	<b>4,146</b>	<b>165,000</b>	<b>-</b>	<b>147,500</b>	<b>400,000</b>

**CITY OF LONE TREE**  
**GENERAL FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

EXPENDITURE DETAIL - Continued

2014 ACTUAL*	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
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**EXPENDITURES (Continued)**

**CAPITAL OUTLAY**

Software packages	76,496	15,000	60	15,000	49,280
CarteGraph/ArcServer Upgrade	-	50,000	13,582	50,000	-
Website redesign	-	100,000	-	51,000	13,130
Overlay/reconstruction projects	1,213,325	1,600,000	858,004	1,600,000	1,800,000
Traffic signalization	58,892	145,000	-	-	275,000
Pedestrian lights	205,645	-	-	-	-
Community sign plan	65,287	250,000	10,804	10,804	25,000
City Office building	13,744	25,500	25,536	26,000	85,000
City Office building - capital leases	1,009,664	1,290,000	1,290,006	1,290,006	-
City Office - letter of credit fees/remarketing fees	29,633	-	-	-	-
Civic Center capital improvements	54,906	25,000	11,953	25,000	50,000
Concrete panel replacement	472,942	250,000	-	-	250,000
Entertainment District improvements	2,059	730,000	29,139	725,000	100,000
Park Meadows Drive median improvements	3,230	-	-	-	-
Park Meadows Dr. regional pond upgrade	-	-	-	-	10,000
Landscaping PM Center Dr/County Line	31,250	-	-	-	-
Transportation study	-	50,000	-	50,000	-
Landscape improvements	45,704	-	-	-	-
Yosemite landscaped medians	115	10,000	-	-	-
Parkway Drive medians	-	-	-	-	20,000
C-470 Coalition - Douglas County	-	100,000	-	-	-
Storm sewer improvements	39,805	135,000	-	305,000	140,000
Park Meadows Medians (W of Acres Green)	9,136	-	-	-	-
Parkway Drive crossing Willow Creek	36,761	50,000	7,962	7,962	-
Light Rail Extension	-	-	-	-	6,333,334
Lone Tree Link	249,414	500,000	426,883	550,000	550,000
Walk and Wheel Study	88,859	-	1,254	1,254	-
Lincoln Pedestrian Bridge	-	4,000,000	177,460	190,000	7,000,000
Parkway Drive Reconstruction	-	1,200,000	16,595	730,000	-
Yosemite Turn Lane (Maximus to PMD)	-	850,000	26,013	105,000	595,000
Lincoln/I-25 Ramp Improvements	-	430,000	-	430,000	-
County Line/PMCD Intersection Improvements	-	450,000	-	-	450,000
LTAC Road Construction	-	133,000	32,250	165,000	-
LTAC Plaza	-	25,000	4,260	5,000	120,000
Town Ridge Drive Construction	-	300,000	22,737	170,000	-
Public art projects	12,461	210,500	-	-	21,000
Police Department substation	-	60,000	2,120	60,000	-
Schweiger Ranch preservation	75,000	75,000	-	75,000	50,000

**CITY OF LONE TREE**  
**GENERAL FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

EXPENDITURE DETAIL - Continued

	2014 ACTUAL*	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>EXPENDITURES (Continued)</b>					
<b>CAPITAL OUTLAY (Continued)</b>					
Yosemite Library Building Purchase	-	-	-	-	800,000
Yosemite Library Remodel	-	-	18,567	50,000	400,000
Yosemite Library Capital Improvements	-	-	-	-	474,000
Town Ridge Drive Pedestrian Lights	-	-	-	-	45,000
Reuter Hess	-	-	-	25,000	25,000
Boom truck and signal maintenance equipment	-	-	-	-	120,000
West Cook Creek Tributary Improvements study	-	-	-	-	50,000
Lincoln Avenue/Heritage Hills Circle Intersection Imp	-	-	-	-	350,000
Mall Entry Traffic Improvements	-	-	-	-	50,000
Timberline storm sewer	-	-	-	-	150,000
Retail retention agreement	75,000	75,000	75,000	75,000	75,000
Service provider shareback agreement	-	10,000	-	5,000	5,000
Annexation shareback agreement	-	30,000	-	70,000	70,000
Service provider shareback agreement (HealthOne)	200,000	-	-	-	-
Retail shareback	582,924	567,162	254,876	579,264	596,642
Developer revenue shareback	1,335,984	1,299,077	1,159,264	1,194,000	1,292,400
Reimbursement of sales taxes to PMBID	5,242,599	5,479,000	3,738,768	5,562,000	5,717,000
Reimbursement property taxes-PMBID for PMMD	209,962	215,000	287,143	287,500	295,000
TOTAL CAPITAL OUTLAY	11,440,796	20,734,239	8,490,236	14,484,790	28,451,786
Total expenditures	28,435,132	38,996,120	21,103,741	32,470,590	48,621,538
<b>TRANSFERS OUT</b>					
Special Revenue Fund - Arts Center	857,041	1,029,436	524,882	898,831	1,099,534
Total transfers out	857,041	1,029,436	524,882	898,831	1,099,534
Total appropriation	29,292,173	40,025,556	21,628,623	33,369,421	49,721,072
<b>ENDING FUND BALANCE</b>	<b>\$ 17,928,933</b>	<b>\$ 13,605,217</b>	<b>\$ 21,246,295</b>	<b>\$ 19,313,931</b>	<b>\$ 17,947,242</b>

**CITY OF LONE TREE**  
**SPECIAL REVENUE FUND - CULTURAL AND COMMUNITY SERVICES FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

	2014 ACTUAL	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>REVENUE</b>					
<b>LONE TREE ARTS CENTER</b>					
Operating					
Ticket sales	893,739	1,060,180	662,060	866,000	1,015,900
Ticket handling fees	110,849	93,000	71,232	110,000	117,000
Rental fees	109,624	100,900	108,046	125,125	125,000
Concessions and catering	92,962	91,000	80,857	123,000	107,000
Labor charge backs	74,952	59,500	68,873	88,700	86,000
Miscellaneous	4,621	3,000	4,344	4,500	3,000
Non-Operating					
Individual, corporate and foundation contributions	150,223	210,000	157,600	205,000	255,000
Government grants	156,019	197,150	179,335	251,440	272,839
<b>TOTAL LONE TREE ARTS CENTER</b>	<b>1,592,989</b>	<b>1,814,730</b>	<b>1,332,347</b>	<b>1,773,765</b>	<b>1,981,739</b>
<b>OTHER</b>					
Annual Events	36,017	11,000	16,510	16,510	16,000
Arts and cultural events	10,941	9,000	8,921	9,000	9,000
<b>TOTAL OTHER</b>	<b>46,958</b>	<b>20,000</b>	<b>25,431</b>	<b>25,510</b>	<b>25,000</b>
Total revenue	1,639,948	1,834,730	1,357,778	1,799,275	2,006,739
<b>TRANSFERS IN</b>					
General Fund - Lone Tree Arts Center	606,102	674,804	264,655	565,999	783,384
General Fund - Annual events	201,854	270,732	231,288	266,431	254,900
General Fund - Arts and cultural events	44,154	68,900	27,478	59,400	54,250
General Fund - Park and recreation	4,932	15,000	1,461	7,000	7,000
Total transfers in	857,041	1,029,436	524,882	898,831	1,099,534
Total funds available	\$ 2,496,989	\$ 2,864,166	\$ 1,882,660	\$ 2,698,106	\$ 3,106,273

**CITY OF LONE TREE**  
**SPECIAL REVENUE FUND - CULTURAL AND COMMUNITY SERVICES FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

	2014 ACTUAL	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>EXPENDITURES</b>					
<b>LONE TREE ARTS CENTER</b>					
Administration	157,867	160,217	110,472	156,554	160,671
Programming	1,621,053	1,689,513	1,095,324	1,559,377	1,830,335
Marketing	377,719	432,308	287,499	440,650	496,987
Education	5,772	-	-	-	-
Facilities	11,155	13,500	14,684	15,000	10,500
Development	25,526	153,995	89,024	128,183	226,630
Contingency	-	40,000	-	40,000	40,000
TOTAL LONE TREE ARTS CENTER	2,199,091	2,489,533	1,597,003	2,339,763	2,765,122
<b>OTHER</b>					
Annual events	237,871	281,732	247,798	282,941	270,900
Arts and cultural events	55,095	77,900	36,399	68,400	63,250
Recreational activities and support	4,932	15,000	1,461	7,000	7,000
TOTAL OTHER	297,898	374,632	285,658	358,341	341,150
Total expenditures	2,496,989	2,864,166	1,882,662	2,698,106	3,106,273
<b>TRANSFERS OUT</b>					
Total transfers out	-	-	-	-	-
Total appropriation	2,496,989	2,864,166	1,882,662	2,698,106	3,106,273
<b>ENDING FUND BALANCE</b>	\$ -	\$ -	-	\$ -	\$ -

**CITY OF LONE TREE**  
**DEBT SERVICE FUND - ARTS AND CULTURAL FACILITIES**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

	2014 ACTUAL	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>BEGINNING FUND BALANCE</b>	\$ 568,947	\$ 649,141	\$ 655,277	\$ 655,277	\$ 983,371
<b>REVENUE</b>					
Sales tax	1,632,014	1,658,000	1,286,418	1,798,000	1,854,000
Use tax - retail	25,443	25,500	37,116	41,000	43,000
Use tax - building materials	15,984	20,400	69,328	72,400	37,000
Net investment income	319	600	709	1,150	1,000
Total revenue	<u>1,673,760</u>	<u>1,704,500</u>	<u>1,393,571</u>	<u>1,912,550</u>	<u>1,935,000</u>
<b>TRANSFERS IN</b>					
General Fund	-	-	-	-	-
Total transfers in	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total funds available	<u>2,242,707</u>	<u>2,353,641</u>	<u>2,048,849</u>	<u>2,567,827</u>	<u>2,918,371</u>
<b>EXPENDITURES</b>					
Bond interest	499,206	471,756	235,878	471,756	439,744
Bond principal	915,000	985,000	-	985,000	1,060,000
Paying agent fees	200	200	-	200	200
Contingency	-	3,044	-	-	2,056
Total expenditures	<u>1,414,406</u>	<u>1,460,000</u>	<u>235,878</u>	<u>1,456,956</u>	<u>1,502,000</u>
<b>TRANSFERS OUT</b>					
General Fund	173,024	127,500	-	127,500	350,000
Total transfers out	<u>173,024</u>	<u>127,500</u>	<u>-</u>	<u>127,500</u>	<u>350,000</u>
Total appropriation	<u>1,587,430</u>	<u>1,587,500</u>	<u>235,878</u>	<u>1,584,456</u>	<u>1,852,000</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 655,277</u>	<u>\$ 766,141</u>	<u>\$ 1,812,971</u>	<u>\$ 983,371</u>	<u>\$ 1,066,371</u>

**CITY OF LONE TREE**  
**DEBT SERVICE FUND - PARK AND RECREATION IMPROVEMENTS**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUALS AND 2015 ESTIMATED**

	2014 ACTUAL	2015 BUDGET	9/30/2015 ACTUAL	2015 ESTIMATED	2016 PROJECTED
<b>BEGINNING FUND BALANCE</b>	\$ 682,980	\$ 776,367	\$ 778,577	\$ 778,577	\$ 1,014,414
<b>REVENUE</b>					
Sales tax	1,088,009	1,105,000	857,612	1,199,000	1,236,000
Use tax - retail	16,962	17,300	24,744	28,000	29,000
Use tax - building materials	10,666	14,300	46,263	47,800	25,000
Net investment income	372	800	617	950	920
Total revenue	<u>1,116,010</u>	<u>1,137,400</u>	<u>929,236</u>	<u>1,275,750</u>	<u>1,290,920</u>
<b>TRANSFERS IN</b>					
General Fund	-	-	-	-	-
Total transfers in	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total funds available	<u>1,798,990</u>	<u>1,913,767</u>	<u>1,707,813</u>	<u>2,054,327</u>	<u>2,305,334</u>
<b>EXPENDITURES</b>					
Bond interest	420,213	394,713	197,356	394,713	365,687
Bond principal	600,000	645,000	-	645,000	695,000
Paying agent fees	200	200	200	200	200
Contingency	-	5,087	-	-	1,113
Total expenditures	<u>1,020,413</u>	<u>1,045,000</u>	<u>197,556</u>	<u>1,039,913</u>	<u>1,062,000</u>
<b>TRANSFERS OUT</b>					
Total transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total appropriation	<u>1,020,413</u>	<u>1,045,000</u>	<u>197,556</u>	<u>1,039,913</u>	<u>1,062,000</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 778,577</u>	<u>\$ 868,767</u>	<u>\$ 1,510,257</u>	<u>\$ 1,014,414</u>	<u>\$ 1,243,334</u>



CITY OF LONE TREE  
STAFF REPORT

**TO: Mayor Gunning and City Council**

**FROM: Neil Rutledge**

**DATE: November 10, 2015**

**FOR: November 17, 2015**

**SUBJECT: Ordinance No. 15-06 Creating the Lone Tree Business Improvement District Board of Directors; and**

**Resolution No. 15-17 Fixing the Number and Appointing the Directors of the Lone Tree Business Improvement District**

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Summary

The Lone Tree Business Improvement District (BID) was recently formed by the City Council to provide development and financing for public improvements and services in the Entertainment District. It is a quasi-municipal corporation and political subdivision of the state. The City Council currently serves as the ex-officio Board of Directors of the BID. The statutes governing Business Improvement Districts authorize the City Council to create a new Board of Directors by Ordinance.

This Ordinance authorizes a Board of Directors consisting of five to seven members, to be set and appointed by Resolution.

This Resolution fixes the number of Directors of the BID at five and appoints its members.

Cost

There is no cost to the City.

Suggested Motions

I move to approve Emergency Ordinance No. 15-06, Providing for the Creation of the Lone Tree Business Improvement District Board of Directors.

I move to approve Resolution No. 15-17, Fixing the Number and Appointing the Directors of the Lone Tree Business Improvement District.

Background

The City Council, in creating the Lone Tree Business Improvement District, did so with the understanding that the land owners and businesses within the BID know best the kind

of reimagining and development of the District that is most beneficial. They are the true stakeholders. As a result, the City Council believes and desires that the BID should be governed by representatives of the owners or lessees of taxable real or personal property within the BID, rather than the City Council acting as the ex-officio Board of Directors. This Ordinance creates a new Board of between five and seven members; the Resolution sets the membership at five and appoints a Board that represents the owners and businesses within the boundaries of the District.

**ORDINANCE OF THE  
CITY OF LONE TREE**

**Series of 2015**

**Ordinance No. 15-06**

**AN ORDINANCE PROVIDING FOR THE CREATION OF THE LONE TREE  
BUSINESS IMPROVEMENT DISTRICT BOARD OF DIRECTORS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONE TREE,  
COLORADO:**

**ARTICLE 1 – AUTHORITY**

The City of Lone Tree (the "City") is a home rule municipality operating under the Lone Tree Home Rule Charter (the "Charter") adopted on May 5, 1998 and a Municipal Code (the "Code"), codified and adopted on December 7, 2004. Pursuant to the Charter, the Municipal Code and the authority given home rule cities, the City may adopt and amend Ordinances.

**ARTICLE 2 – SAFETY CLAUSE**

The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare.

**ARTICLE 3 – EMERGENCY ORDINANCE**

This Ordinance is being adopted pursuant to the provisions of Article V, Section 8 of the City Charter, adopted May 5, 1998. The City Council finds that there exists an immediate threat to the preservation of public health, welfare, peace, safety and property and that this Ordinance is necessary for the protection of public convenience, welfare and property. The urgency and need for passing this Ordinance is that the City Council believes and desires that the Lone Tree Business Improvement District (the "BID") should be governed by representatives of the owners or lessees of taxable real or personal property within the BID, rather than the City Council acting as the ex-officio Board of Directors. Because the Board of Directors of the BID will be making important decisions regarding the specific objectives, financing and budget of the BID in the immediate future, there is a need to create the Board of the BID without delay.

#### **ARTICLE 4 – FINDINGS OF FACT**

- A. The City Council received a petition to organize a proposed Lone Tree Business Improvement District from persons who own real or personal property in the service area of the proposed district, pursuant to the Business Improvement District Act, Section 31-25-1201, *et seq.* C.R.S.
- B. Subsequently, the City Council, by City of Lone Tree Ordinance No. 15-04, accepted the petition and established the Lone Tree Business Improvement District (the “BID”), with the City Council acting as the ex officio Board of Directors.
- C. The City Council declares it appropriate that the BID be governed by representatives of the owners or lessees of taxable real or personal property within the BID, rather than the City Council.
- D. The City Council is empowered to provide by ordinance for the creation of a Board of Directors pursuant to Section 31-25-1209 (1)(b) C.R.S.

#### **ARTICLE 5 – ADOPTION**

- A. City Council hereby creates and provides for a Board of Directors for the Lone Tree Business Improvement District. Each member shall be appointed by City Council from the eligible electors of the BID as provided by law.
- B. The Board of Directors shall carry out the responsibilities required of such board by the Business Improvement District Act, the Lone Tree Business Improvement District Operating Plan and Budget and all other applicable ordinances and laws.
- C. The authorized number of Directors shall be not less than five (5) and not more than seven (7) members. The exact number of authorized Directors within this range shall be fixed, and may from time to time be changed, by a resolution adopted by the City Council.
- D. The members of the Board of Directors shall be appointed by resolution of the City Council.
- E. Each member of the Board of Directors shall serve at the pleasure of the Lone Tree City Council.
- F. The City Council’s status as ex officio Board of Directors of the BID is hereby terminated.

**ARTICLE 6 – RATIFICATION AND APPROVAL OF PRIOR ACTION**

All actions heretofore taken by the officers of the City and the members of the City Council consistent with the provisions of this Ordinance and relating to the formation of the BID are hereby ratified, approved, and confirmed.

**ARTICLE 7 – REPEALER**

All resolutions, ordinances or regulations of the City, or parts thereof, inconsistent with this Ordinance are hereby repealed only to the extent of such inconsistency.

**ARTICLE 8 – SEVERABILITY**

If any part or provision of this Ordinance, or its application to any person or circumstance, is adjudged to be invalid or unenforceable, the invalidity or unenforceability of such part, provision, or application shall not affect any of the remaining parts, provisions or applications of this Ordinance which can be given effect without the invalid provision, part or application, and to this end the provisions and parts of this Ordinance are declared to be severable.

**ARTICLE 9 – EFFECTIVE DATE OF ORDINANCE**

This Ordinance shall take effect upon adoption on first reading and shall be published in full immediately after adoption. This Ordinance shall not be in effect longer than ninety (90) days after adoption unless the City Council shall affirm the same by re-adoption of said Ordinance on second reading and publication on a non-emergency basis within said ninety (90) day period.

**INTRODUCED, READ AND ORDERED PUBLISHED ON NOVEMBER 17, 2015.**

**CITY OF LONE TREE**

\_\_\_\_\_  
James D. Gunning, Mayor

**ATTEST:**

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Jennifer Pettinger, CMC, City Clerk

(SEAL)

**CITY OF LONE TREE  
RESOLUTION NO. 15-17**

**A RESOLUTION FIXING THE NUMBER AND APPOINTING THE DIRECTORS  
OF THE LONE TREE BUSINESS IMPROVEMENT DISTRICT**

WHEREAS, the City Council received a petition to organize a proposed Lone Tree Business Improvement District from persons who own real or personal property in the service area of the proposed district, pursuant to the Business Improvement District Act, Section 31-25-1201, *et seq.* C.R.S.; and

WHEREAS, the City Council, by City of Lone Tree Ordinance No. 15-04, accepted the petition and established the Lone Tree Business Improvement District (the “BID”), with the City Council acting as the ex officio Board of Directors; and

WHEREAS, the City Council declares it appropriate that the BID be governed by representatives of the owners or lessees of taxable real or personal property within the BID, rather than the City Council; and

WHEREAS, the City Council has provided for a new Board of Directors of the BID, consisting of not less than five (5) nor more than seven (7) members, pursuant to City of Lone Tree Ordinance No. 15-XX; and

WHEREAS, the City Council hereby desires to fix the number of members of the Board of Directors and appoint its Directors, each of whom is an eligible elector of the BID, to carry out its objectives.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF LONE TREE, COLORADO:**

A. The City Council hereby authorizes a Board of Directors of the BID, consisting of five (5) members, to carry out the responsibilities required of such board by the Business Improvement District Act, the Lone Tree Business Improvement District Operating Plan and Budget and all other applicable ordinances and laws.

B. The City Council hereby appoints the following electors of the BID to the Lone Tree Business Improvement District’s Board of Directors:

1. Gerald M. Grewe, affiliated with United Artists Theater Circuit Inc. (Regal Entertainment Group).
2. Patrick McGaughran, affiliated with Pat and Mike LLC (Rio Grande Restaurant).

3. Kenneth B. Marsh, affiliated with Lone Tree Investment 1 LLC (Panera Bread).
4. Brigette Muckerman, affiliated with TCF National Bank Colorado (TCF Bank).
5. Ian Shane Purcel, affiliated with Mellow Mushroom (Mellow Mushroom Restaurant).

C. Each member of the Board of Directors shall serve at the pleasure of the Lone Tree City Council.

**APPROVED AND ADOPTED THIS 17TH DAY OF NOVEMBER, 2015.**

**CITY OF LONE TREE**

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James D. Gunning, Mayor

ATTEST:

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Jennifer Pettinger, CMC, City Clerk

(SEAL)