

**MINUTES OF A REGULAR MEETING  
OF THE COUNCIL OF THE  
CITY OF LONE TREE  
HELD  
December 2, 2014**

A regular meeting of the Council of the City of Lone Tree was held on Tuesday, December 2, 2014, at 7:00 p.m., at the Lone Tree City Council Chambers located at 8527 Lone Tree Parkway, Lone Tree, Colorado 80124.

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Attendance

In attendance were:

James D. Gunning, Mayor  
Jacqueline Millet, Mayor Pro Tem  
Harold Anderson, Council Member  
Kim Monson, Council Member  
Susan Squyer, Council Member

Also in attendance were:

Seth Hoffman, City Manager  
Jennifer Pettinger, City Clerk  
Steve Hebert, Deputy City Manager  
Jeff Holwell, Economic Development Director  
Commander David E. Brown, Lone Tree Police Department  
Kristin Baumgartner, Finance Director  
Kelly First, Community Development Director  
Lisa Rigsby Peterson, Lone Tree Arts Center Director  
Neil Rutledge, City Attorney, White, Bear and Ankele, P.C.  
John Cotten, Public Works Director, TTG Corp.

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Call to Order

Mayor Gunning called the meeting to order at 7:01 p.m., and observed that a quorum was present.

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Pledge of Allegiance

Mayor Gunning led those assembled in reciting the Pledge of Allegiance.

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Amendments to the Agenda

There were no amendments to the agenda.

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### Conflict of Interest

There was no conflict of interest.

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### Public Comment

Bill Robertson, 9278 E. Aspen Hill Circle, said he wanted to correct an article in the Voice; he is not a member of the Park Meadows Metropolitan District board but was a member of the Heritage Hills Metropolitan District board. Mr. Robertson also congratulated Mayor Gunning for receiving the Madison Award.

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### Announcements

Lisa Rigsby Peterson, Lone Tree Arts Center Director announced upcoming events.

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### Presentations

#### *Introduction of 2014 Holiday Card Selection Winner*

Mayor Gunning and Lisa Rigsby Peterson introduced Brielle Creamer, Nikki Damian-Campbell, Claire Stanley, Ella Marris, Megan Apotheker and Caroline Joyce from Lone Tree Elementary whose artwork has been chosen for the 2014 City of Lone Tree Holiday Card.

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### Consent Agenda

Mayor Gunning noted the following items on the Consent Agenda, which consisted of:

- *Minutes of the November 18, 2014 Regular Meeting*
- *Claims for the period of November 10-24, 2014*

Council Member Anderson moved, Mayor Pro Tem Millet seconded, to approve the Consent Agenda. The motion passed with a vote of 5-0.

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### Public Works

#### *Approval of Change Order #1 with Thoutt Brothers Concrete Construction Inc. for the 2014 Concrete Replacement*

John Cotten, Public Works Director, introduced the item.

Council Member Squyer moved, Mayor Pro Tem Millet seconded, to approve Change Order #1 with Thoutt Brothers Concrete Construction Inc. for the 2014 Concrete Replacement. The motion passed with a vote of 5-0.

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Administrative Matters

*Public Hearing: Approval of Park Meadows Business Improvement District (BID) 2015 Operating Plan and Budget*

Mayor Gunning opened the public hearing at 7:15 p.m.

Neil Rutledge, City Attorney, introduced the item and Pamela Schenck Kelly who spoke about the District.

Mayor Gunning opened the public hearing for comment at 7:27 p.m.

There was no public comment.

The public hearing was closed at 7:27 p.m.

Mayor Pro Tem Millet moved, Council Member Anderson seconded, to approve the Park Meadows Business Improvement District (BID) 2015 Operating Plan and Budget. The motion passed with a vote of 5-0.

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*Approval of Audit Engagement Letters with Wagner, Barnes & Griggs, PC for Audit Services for the Year 2014*

Kristin Baumgartner, Finance Director, introduced the item.

Council Member Monson moved, Council Member Squyer seconded, to approve the Audit Engagement Letters with Wagner, Barnes & Griggs, PC for Audit Services for the Year 2014. The motion passed with a vote of 5-0.

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*Amendments to Council Adopted Policy (CAP) 09-06 Commissions, Boards & Committees (CBC) Appointment Policy*

Jennifer Pettinger, City Clerk, introduced the item.

Council Member Squyer moved, Mayor Pro Tem Millet seconded, to approve the amendments to Council Adopted Policy (CAP) 09-06 Commissions, Boards & Committees (CBC) Appointment Policy. The motion passed with a vote of 5-0.

Adjournment

There being no further business, Mayor Gunning adjourned the meeting at 7:42 p.m.

Respectfully submitted,

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Jennifer Pettinger, CMC, City Clerk