

**MINUTES OF A REGULAR MEETING  
OF THE COUNCIL OF THE  
CITY OF LONE TREE  
HELD  
November 3, 2015**

A regular meeting of the Council of the City of Lone Tree was held on Tuesday, November 3, 2015, at 7:00 p.m., at the Lone Tree City Council Chambers located at 8527 Lone Tree Parkway, Lone Tree, Colorado 80124.

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Attendance

In attendance were:

James D. Gunning, Mayor  
Jacqueline Millet, Mayor Pro Tem  
Harold Anderson, Council Member  
Kim Monson, Council Member  
Susan Squyer, Council Member

Also in attendance were:

Seth Hoffman, City Manager  
Steve Hebert, Deputy City Manager  
Torie Brazitis, Assistant to the City Manager  
Jeff Holwell, Economic Development Director  
Chief Jeffery Streeter, Lone Tree Police Department  
Kristin Baumgartner, Finance Director  
Kelly First, Community Development Director  
Lisa Rigsby Peterson, Lone Tree Arts Center Director  
Neil Rutledge, City Attorney, White, Bear and Ankele, P.C.  
John Cotten, Public Works Director, TTG Corp.

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Call to Order

Mayor Gunning called the meeting to order at 7:01 p.m., and observed that a quorum was present.

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Pledge of Allegiance

Mayor Gunning led those assembled in reciting the Pledge of Allegiance.

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Amendments to the Agenda

There were no amendments to the agenda.

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Conflict of Interest

There was no conflict of interest.

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Public Comment

There was no public comment.

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Announcements

Patrick Britti, Youth Commissioner, gave Council an update on the Youth Commission.

Mayor Gunning announced upcoming events.

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Presentations

There was no presentation.

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Consent Agenda

Mayor Gunning noted the following items on the Consent Agenda, which consisted of:

- *Minutes of the October 20, 2015 Regular Meeting*
- *Claims for the period of October 12-26, 2015*

Mayor Pro Tem Millet moved, Council Member Squyer seconded, to approve the Consent Agenda. The motion passed with a 5 to 0 vote.

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Community Development

*Approval of Sierra Grill Site Improvement Plan (SIP) Project #SP15-72R*

Hans Friedel, Planner II, introduced the item. William Brinkerhoff, of Brinkerhoff Hospitality, Inc. the applicant, spoke about the project. Kevin Stephenson, of Boss Architecture, architect for the project, discussed the design character and scale of the proposed building as well as the site plan.

Council Member Monson moved, Council Member Anderson seconded, to approve Sierra Grill Site Improvement Plan (SIP) Project #SP15-72R subject to final approval by the Lone Tree Public Works Department and the pending lot line adjustment. The motion passed with a 5 to 0 vote.

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Police Department

***RESOLUTION 15-16, ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)***

Chief Jeffery Streeter, Lone Tree Police Department, introduced the item.

Mayor Pro Tem Millet moved, Council Member Squyer seconded, to approve **RESOLUTION 15-16, ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**. The motion passed with a 5 to 0 vote.

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Public Works

*Approval of IGA w/Douglas County re: Snow Removal*

John Cotten, Public Works Director, introduced the item.

Council Member Anderson moved, Mayor Pro Tem Millet seconded, to approve the IGA with Douglas County regarding snow removal services on Lincoln Avenue, County Line Road, Havana Street and Surrey Drive within the City. The motion passed with a 5 to 0 vote.

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Administrative Matters

*Approval of Commissioners Choice*

Lisa Rigsby Peterson, Lone Tree Arts Center Director, introduced the item.

Council Member Anderson moved, Council Member Monson seconded, to approve the Lone Tree Arts Commission's recommendation to exhibit Diane Cornish and Cindy Welch's work for the Commissioner's Choice program at the Lone Tree Arts Center. The motion passed with a 5 to 0 vote.

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*Acceptance of External Auditor Engagement Letter*

Kristin Baumgartner, Finance Director, introduced the item.

Council Member Squyer moved, Council Member Monson seconded, to approve the engagement letter with Eide Bailly for external auditor services for the 2015 Audit, with the option to renew the contract for four additional years. The motion passed with a 5 to 0 vote.

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Adjournment

There being no further business, Mayor Gunning adjourned the meeting at 8:21 p.m.

Respectfully submitted,

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Steve Hebert, Deputy City Manager



## FINAL STAFF REPORT

**To:** Mayor Gunning and City Council

**From:** Kelly First, Director of Community Development  
Hans Friedel, Planner II

**Date:** November 4, 2015

**SUBJECT:** RidgeGate Filing No. 18, Lot 4A  
Site Improvement Plan (Sierra Grill)  
Project SP15-72R

**Owner**

William and Mark Brinkerhoff  
Brinkerhoff Hospitality, Inc.  
8001 South Interport Boulevard  
Suite 260  
Englewood, CO 80112

**Representative**

Kevin Stephenson and Chris Davis  
BOSS.architecture, LLC  
2546 15th Street  
Denver, CO 80211

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**Planning Commission Hearing Date:** October 13, 2015  
**City Council Hearing Date:** November 3, 2015

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The City Council unanimously approved the Site Improvement Plan subject to final City of Lone Tree Public Works approval. Prior to final SIP approval, the related lot line adjustment (SB15-75R) shall be approved by City staff and recorded.

END