



CITY OF LONE TREE

FAILURE TO PROVIDE PROOF OF INSURANCE

If you were insured on the date and time you received your ticket, the charge may be dismissed.

You will need to provide a letter from your insurance company which states specifically that you were insured for the vehicle you were driving on the date and time listed on your ticket.

The letter MUST be issued by your insurance company, printed on their letterhead, and signed by an agent or representative of the company.

The Court Clerk's office is not able to accept a copy of your insurance card, policy, statement or bill. You MUST obtain a letter.

EXAMPLE OF A LETTER WHICH MEETS THE REQUIREMENTS:

INSURANCE COMPANY LETTERHEAD

This letter is to confirm that _____ (your name), policy number _____ ,
was insured while driving _____ (specific vehicle listed on the
ticket) on _____ (date and time of the ticket), which is the date and time he/she
received the ticket. This insurance met the State of Colorado requirements for liability
coverage.

Signature of Insurance Agent or Representative

Date Signed