



Retail Tobacco License Application

On March 16, 2021, the Lone Tree City Council enacted Ordinance Number 21-04, created a licensing process for all retail businesses that sell tobacco products. Tobacco products includes all products that contain tobacco, such as cigarettes, cigars, and electronic smoking devices. To sell tobacco products within the City of Lone Tree, businesses must submit their Retail Tobacco License Application and required fees to Lone Tree City Clerk's Office located at 9220 Kimmer Drive, Suite 100, Lone Tree, CO 80124. This license must be renewed annually.

This is an application for:

- New License (\$250)
- Renewal (\$200)

Business Information:

Legal Name of Business: _____

Trade Name of Business (d/b/a): _____

Names of all partners, managers, officers, and directors (as applicable): _____

Are all partners, managers, officers, and directors of legal sales age? ___ Yes ___ No

Sales Tax Number: _____ FEIN Number: _____

Address of Business Location: _____

Mailing Address (if different from above): _____

Business Contact Name: _____ Contact Phone Number: _____

Contact E-mail Address: _____

On-site Manager: _____ Phone Number: _____

Please initial the following indicating that you have read each statement:

- ___ The tobacco retail license must be conspicuously displayed on the tobacco retail licensed premises.
- ___ The minimum age to purchase tobacco products is 21 years. The minimum age to sell tobacco products is 18.
- ___ All employees that sell tobacco need to complete retail tobacco training. (required for renewal in 2022).

Oath of Application:

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge and belief. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Lone Tree Municipal Code and all rules and regulations which govern my Retailer Tobacco License. I further acknowledge that it is my responsibility to provide the City with amendments to this application in the event that any information provided herein changes after the date of application.

Signature: _____ Date: _____

Name: _____ Title: _____