



# Temporary Use Permit

Approved: \_\_\_\_\_

Fee: \_\_\_\_\_

**Please do not pay until permit has been approved.**

<b>Date of Application:</b> _____
Applicant Name: _____
Business Name: _____
Business Address: _____
Phone: _____
Email: _____

Type of Activity: \_\_\_\_\_

Dates & Hours of Temporary Use: \_\_\_\_\_

How many people are projected to be in attendance: \_\_\_\_\_

### Temporary Use Requirements:

- Please include a written statement describing the temporary use, as well as any promotional items used. Please indicate if this is a Grand Opening.
- Please attach a site plan showing lot lines, driveways/access aisles, tent size and location (if there is one), on-site lighting, seasonal outdoor storage/sales, setback from lot lines and proposed traffic and pedestrian circulation.
- Applicant is responsible for notifying property management.
- Applicant is responsible for complying with the regulations and any permitting requirements of all other applicable agencies e.g. South Metro Fire & Rescue Authority and Tri County Health. Copies of the certificates/permits must be attached to this application.
- If alcohol is to be served, applicant shall adhere to the City's liquor licensing regulations.
- A copy of a current City of Lone Tree Business/Sales Tax License, if applicable.
- Site must be in full zoning compliance for approval of this permit.
- Temporary Use: \$50/month or daily equivalent; Special Occasions: \$5/day; Grand Opening: no fee.

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Please sign and email your application to [Julius.Zsako@CityOfLoneTree.com](mailto:Julius.Zsako@CityOfLoneTree.com)